



BERKSHIRE AND SOUTH BUCKINGHAMSHIRE
AMATEUR SWIMMING ASSOCIATION

Performance Swimming Events Committee

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Minutes of a meeting of the Performance Swimming Events Committee:

Venue: The offices of St James' Place at -
Staverton House, 3 Easthampstead Road, Wokingham, Berkshire

Time: 20:00 on 24 November 2014

Attendees: Stuart Fillingham (Chairman); Rob Moore; Jonathan Mills; Sue Green; Helen Whittle; and John Rowley (Ex-Officio capacity.)

Apologies: Gary Shields

Agenda items:

<u>Item:</u>	<u>Minutes:</u>	<u>Action:</u>
1.	Apologies for absence were received and accepted from Gary Shields.	-
2.	The Committee welcomed Mr John Rowley to the meeting in an ex-officio capacity in his position as County President.	-
3.	Minutes of the last meeting of the previous swimming committee were reviewed and were formally approved as a true record of the meeting.	-
4.	Matters arising from the last meeting: <ul style="list-style-type: none">Most matters arising from the last meeting were agenda items for the current meeting and accordingly are documented below. Those items <i>not</i> covered later in the meeting are as follows:All other brought forward action points were reviewed. Most were completed or considered as a later part of this meeting. Those <i>outstanding</i> not considered later were:<ul style="list-style-type: none">For the 2015 County Championships, we would update the top boy / girl and club points position during the course of the championships. RM / GSConsideration will be given to taking to Maidenhead the Bracknell / Wycombe / Nigel Brand PA systems. GSThe Committee has discussed what activity the County's PR officer could undertake next year at the County Championships in line with the conditions that had now been published. It was agreed this probably did not permit video posting to the internet and accordingly it was agreed to revisit this matter nearer to the Championships. SF / JR	-

5. Update from the County Management Board. -
SF noted that the County Management Board had not met since the last meeting of this committee and accordingly there were no matters on which to update.
6. County Development Meet: -
- Post-event review and feedback: -
The following points were noted about the meet -
 - The committee missed the presence of Helen at the meet
 - It remains a battle to find volunteers and officials
 - No negative feedback had been received
 - Attendance had been just blow the year before
 - Demand / support for this meet has been confirmed
 - Relay races were less well supported
 - There was a requirement to clarify the eligibility for relays in the conditions (RM to amend) RM
 - SF to reconsider consideration times in line with the impending changes to the County championships. SF
 - After discussion, the committee agreed the meet had been a success with materially the same number of swimmers as in the prior year. -
As a consequence, the committee agreed to stage the meet again in the following year.
 - The committee agreed to run the meet on 11 October 2015. RM was charged with booking the pool and submitting a license application. RM
 - JM was requested to include the date on the County Website. JM
 - Mailsports fees were discussed and it was noted that £165 was receivable in relation to the Development meet but that this had been netted from a recent hat purchase. GS was asked to ensure that the amounts were treated gross by Mailsports and that the invoices were reissued. GS
 - With respect to the Mailsports arrangements the committee agreed that the contract with Mailsports could be retendered. Consideration would be given to this at some point in the future following the conclusion of the ASA SER contract negotiations. GS
7. County Championships: -
- RM confirmed that the pool at Maidenhead had been booked. However, the committee noted that with effect from 1 January 2015, the pool operation would be outsourced to Parkwood Leisure. -
 - Accordingly RM was asked to reconfirm the booking and arrange our customary pre-meet meeting with the centre manager. RM
 - RM was also asked to enquire about the current state of the blocks and scoreboard. RM
 - SF confirmed that the Wycombe pool was now booked. However, the training pool had not been booked as a warm down facility as it was prohibitively costly. -
 - RM confirmed that the AoE had been booked through Mark. SF/ RM however presented an alternative option to the committee whereby the County AoE and the timing pads at Bracknell could be used together to provide an alternative solution. This would though require the hire of a van and the building of a scoreboard sign. As this option was likely to be cheaper than the £660+ hire fee from Mark the committee agreed to sport the alternative internal solution. RM was asked to cancel the Mark booking subject to a satisfactory reconnaissance of the Wycombe pool later in the week. RM
 - The committee noted how helpful Wycombe SC had been to the smooth running of the session last year. Accordingly, SF was asked to request that they provide similar support to the 2015 session. SF
 - A review of the County Championships task list was undertaken and updated as required. SF agreed to circulate the update with the minutes. (See attached.) SF

- At the last meeting a discussion was had as to whether or not the conditions for disability swimmers should be revisited to allow classified disability swimmers to enter the championships without the need for an entry time. JM agreed to revert to this meeting after further discussions with the Regional disability officials. JM did report back to this meeting following which it was concluded that for the 2015 County Championships we would retain the current 25% rule. However the committee noted that given the recent change of competition pathway issued by the ASA, these conditions would have to change for the 2016 Championships. -
- At the previous meeting GS was asked to enquire of Herman as to whether or not there are any unused trophies (e.g. 100m IM) that could be awarded to the winners of the new mixed relays. HB had since responded that there were no suitable trophies available. Accordingly the meeting agreed to acquire two new trophies against which a budget of £100 was set for the pair. GS agreed to notify HB. In the absence of GS from this meeting it was not clear if this action had been completed and accordingly it was carried forward. GS
- A query had been raised by HB to determine if the County financial budget for the current year included the £1,000 also included in the prior year budget for trophy repairs. SF agreed to investigate. This action point remains outstanding. SF
- At the previous meeting, it had been agreed that entries for the 2015 County Championships would open on 1st December 2014. However, at this meeting JM advised that there was currently a technical issue with the entry system as Chris Bostock / AS had restricted automated access to the ASA Rankings database. JM agreed to try and develop a work around. If this subsequently proves not to be possible then the meet with run using the current automated system but without auto checking of times. It was agreed there would be a small scale sample of manual checks of times instead. In the circumstances, it was agreed to defer the opening of entries to 1/1/15. JM was asked to change the website accordingly. JM
- At the previous meeting, JR requested that the task of photographer for the County Championships be added to the volunteers list as he would be unable to fulfil this role and present the medals in his capacity as Count President. This action has currently been carried forward. HW
- JR, in his capacity as County PR Officer, was also asked to present to the next meeting some practical proposals to cover video and photography. JR
- Nearer, the time JM was asked to make clear notice on the website concerning the use of video and photography. JM
- ASA Competition proposals - 2015 Championships changes: In relation to the ASA proposals on the change to the structure of National competition, the Committee noted that the new requirements had now been issued. Following review by the committee it was agreed that in the main the new requirements would be introduced for the 2016 meet. However change would be made in 2015 for:
 - Relay age dates would be as at 9/8/15, the at day of the Home Nation Championships
 RM was asked to amend the conditions / license and JM was asked to publicise on the website. RM / JM

- 2016 working group: -
 It was agreed at a previous meeting that a group would be established to consider an overhaul of the County Championships for 2016 when the new pool at Wycombe could be available. SF had previously agreed to coordinate a first meeting in autumn 2014. This meeting discussed this matter and agreed to defer the inaugural meeting of the sub-group until after the ASA had reported on its proposals for the changes to the National competition structure. It had also previously been agreed that the sub-group would include at a minimum Stuart Fillingham, Rob Moore and the County's Performance Swimming Coach. In light of the change to the likely timing of the country championships to earlier in the year, see above, the committee discussed and agreed that the 2016 championships could not be booked for the new Wycombe pool as the pool is only due for completion in January 2016 and hence this would be a high risk strategy. Accordingly, it was also agreed that the radical overhaul of the Championships would be deferred until the 2017 championships.
 - The Committee did however discuss the timing of the 2016 Championships in the light of the new ASA Completion Pathway. In this respect, after due discussion, the following dates were agreed: -
 - Maidenhead: 16/17 Jan; and one of 30/31 January or 6/7/ February. RM was requested to make a provisional booking. RM
 - Wycombe: 23 January. SF was requested to make a provisional booking. SF
8. County records: -
 The only claims since the last meeting have been two out of date claims that were consequently rejected.
9. Any other business: -
- a. County Coach: -
 The committee discussed the document currently appearing on the County website concerning the position of county coach. A number of observations were made for the Chairman to relay back to the County Management Board at their next meeting.
 - b. County Masters Championships: SF
 SF reported to the meeting that he had received a request from the interim Master Manager for the county to provide some support to the resurrection of the County Masters Championships. The Committee considered the request and made the following observations:
 - The Committee were in general in support and would provide-
 - assistance and advice on conditions
 - an entry system
 - assistance on the day
 - AoE operation (subject to the date)
 - Some officials
 The committee did however note that they would not support this event at all in October or November due to the calendar already being too full at this time
 The Committee provisionally recommended a date in early September.
 - c. Date for next meeting – [26]/1/15 at 20:00 -
 - d. No further matters were arising -