

Berks and South Bucks ASA Swimming Committee

Minutes of a meeting on 6 June 2012

Present:

Rob Moore (RM)
Stuart Fillingham (SF)
Gary Shields (GS)
Jonathan Mills (JM)
Helen Whittle (HW)
Sue Green* (SG)
Nigel Brand* (NG)

Apologies received from
Roger Penfold*

* denotes ex-officio members

1 Finalisation of 2013 championship details

RM explained the changes made to the entry conditions and procedure document that had been circulated with the agenda. The following changes were discussed and agreed.

- The requirements for swimmers to be ASA category 2 members and to have elected to have their times made public (except in very exceptional circumstances)
- The increase in the entry fees from £5.00/£6.00 to £5.25/£7.00 for individual/team events. This is first increase for at least 5 years and merely allows the Association to cover the Paypal fees incurred in the on-line entry process
- The cut of dates for achieving consideration times (12 months ended 20 January 2013) and closing date (30 January 2013).
- The alignment of the boys and girls BAGCAT categories and events (following the same change at ASA events)
- The 2013 consideration times and the abandonment of the 100m qualification via the 200m time for younger swimmers.

JM then demonstrated the on-line entry and payment system. The following aspects were discussed and agreed.

- The requirement for all entries to be made on-line
- That the SportSystems bulk load facility should not be offered (if technically possible) as it was considered unnecessary and the source of potential problems
- The way in which LC times are converted (using the ASA tables, and not the SportSystems algorithm).
- The acceptance of split times and relay lead of times, and the on-line process for submitting these.
- The acceptance of non-licensed times for the 800/1500 and the on-line process for submitting these.
- The process by which checking to the ASA Rankings database is done.

RM and JM were tasked with finalising the entry conditions and procedure document and on-line system by the end of July and the end of October respectively.

RM explained that the new entry procedure required some changes to the Swimming Championship conditions and Age Group Championship Conditions. Draft of these had been circulated with the Agenda. There were also two proposed change to the Championship General Conditions, as follows:

- to give the responsibility to set entry fees to the relevant discipline committee, and
- to give the initial responsibility to resolve disputes etc to the relevant discipline committee and only thereafter for matters to be dealt with by the executive.

In both cases, this is what already largely happens in practice. All changes were approved for referral to the Executive at the June meeting. RM was tasked with getting this included in the June Exec Agenda.

2 County Championships roles.

At the March meeting, the need to distribute the roles currently done by RM in a more sustainable way was discussed, and RM had been asked to produce a task list of further discussion. RM had circulated this with the Agenda.

The tasks could be grouped together under the headings/roles set out below. RM had suggested a possible candidate for each role, as follows:

- | | |
|--------------------------|-----------------|
| • Promoter | GS |
| • Entries secretary | JM |
| • AOE supervisor | SF/RM |
| • Programme preparation | SF/RM |
| • Volunteers organiser | HW |
| • Officials organiser | SG |
| • Technical meet manager | RM/SF |
| • Trophies secretary | Jackie Brown |
| • Treasurer | Myra Felmingham |

After some discussion, it was agreed to proceed with the division of duties as above. RM was tasked with passing on the relevant documents to the new role holder.

3 County training camp

As agreed at the previous meeting Matt Heathcock and Joan Scarrott had put together a proposal for the foundation level training camp (9-11 year olds) as set out in the development pathway presented by them at the February meeting. The proposal is for a two session camp over one day in October held at a school pool in Ascot, to include a presentation by a sports nutritionalist. The cost to the Association will depend on the take up, but the proposal shows a cost in the range £1,000 – 1,500, depending on take up.

This camp is seen as a first stage to get some energy and support for county training events and will hopefully lead to further events.

The swimming committee enthusiastically endorsed the proposal and RM was tasked to get this on the agenda for the June Exec so that they could consider and approve the funding.

4 Development meet

Finding pool availability for the development meet on 14 October was proving very difficult. GS had a meeting at Bracknell Leisure Centre on 12 June and thought there was a reasonable chance that this pool could be secured. If not, we have run out of options

5 AOB

Negotiations with Magnet

- RM reported that Magnet had agreed to reduce the pool hire cost by £970 in view of the 17 March problems. £800 was a reduction on the 2012 invoice and £170 would be a credit for 2013. It was agreed that Magnet had been very fair in this respect.

Swimming Committee report

- The draft report of the activities of the swimming committee circulated with the Agenda was discussed and some amendments suggested. RM will forward to Roger Penfold for inclusion in the ACM papers.

County Officials T shirts

- SG explained that we had no stock left of these. RM reported that Joan Scarrott had identified a good and reasonably priced source of these that she proposed using for the County Team. It was agreed that she should also be asked to get 100 white T shirts for officials (various sizes) made at the same time.

Next Meeting

- No date was agreed, but if GS is successful in securing BLC for the development meet, then it was agreed that we would need to have a meeting to plan this before the summer break.

RJ Moore
June 2012

Actions

1. RM to finalise the entry conditions and procedure document by the end of July
2. JM to finalise the on-line entry system by the end of October
3. RM to put the championship condition changes on the Agenda for the June Exec
4. RM to circulate relevant documents to the new role holders
5. RM to put county training camp proposal and request for funding on the agenda for the June Exec.
6. GS to report outcome of BLC meeting
7. RM to forward swimming committee report to Roger Penfold
8. RM to ask Joan Scarrott to source swimming officials T shirts