



Berkshire & South Buckinghamshire Amateur Swimming Association

A sub-region of ASA South East Region
President : Mrs Diane Cryer (Reading SC)

6 November 2022

Dear Sir/Madam

MANAGEMENT BOARD

You are requested to attend a meeting of the Management Board, to be held virtually on Thursday 10 November 2022, at 8pm, to transact the business in the agenda set out below.

Yours faithfully

Hon Secretary

To: Diane Cryer (President), Jonathan Mills (Hon Treasurer), Peter Roycroft (Vice-President), Peter Button, Stuart Fillingham, James Glazebrook, Janet Hopkins, Paul Lloyd, Bob Odell, Roger Prior, Simon Redlich, Emma West.

And Kristie Jarrett

A G E N D A

1 MINUTES

To confirm the Minutes of the meeting of the Management Board held on 8 September 2022 (*to follow*).

2 THE LATE MR F W TIMMS

Fred Timms, who was President of the Association in 1980, died at the end of October 2022.

3 REGIONAL CLUB DEVELOPMENT OFFICER

At its first meeting, the Board decided to issue an open invitation to its meetings to the Swim England South East's Regional Club Development Officer. The Region has allocated Kristie Jarrett to liaise with the Association. Kristie has, therefore, been invited to attend and may wish to report.

4 REPORTS BY DISCIPLINE MANAGERS AND OTHER APPOINTEES

Members will recall that the Board has decided an annual programme for discipline managers and other appointees to attend meetings of the Board.

In accordance with that programme, reports by the Masters' Manager and by the Interim Water Polo Manager are expected.

5 MATTERS ARISING ON THE MINUTES

To consider matters arising not covered elsewhere in the agenda.

6 FINANCE

The Hon Treasurer will report orally on the Association's finances.

7 SWIM ENGLAND SOUTH EAST REGION

The Hon Secretary or Roger Prior may report orally on the meeting of the Regional Management Board held on 19 October 2022.

8 CORRESPONDENCE

The Hon Secretary will continue to report to the Board correspondence he has received, not otherwise reported in the agenda. The only correspondence of note since the last meeting, aside from the monthly club updates from the Swim England South East Region, and bulletins from Swim England sent direct to members of clubs, is as follows:

- Regional Manager, Swim England South East, forwarding an e-mail from the Club and Operator Relationship Manager at Swim England concerning the LTS and Workplace Audit Survey, and reminders received both direct and via the Regional Manager;
- Regional Manager, Swim England South East, forwarding an e-mail from the Chief Executive of Swim England concerning the protocols regarding major

events, entertainments and sports during the period of mourning for the late Queen Elizabeth;

- Regional Manager, Swim England South East, asking whether the Association would be levying an affiliation fee in 2023: following informal consultation between the Officers, the response “No” was sent;
- Swimming Talent Team at Swim England asking about delivery of the County Development Programme.

9 ANY OTHER BUSINESS

Members will recognise that, in light of the Board’s decision that the agenda of meetings should include notice of every matter to be discussed, with written reports, complete with clear advice/recommendations as to action required, circulated at least 3 clear days in advance of the meeting, it is inappropriate to take decisions, at this meeting, on matters which may be raised orally under this agenda item.