



Berkshire & South Buckinghamshire Amateur Swimming Association

A sub-region of Swim England South East Region
President : Mr Peter Button(Chalfont Otters SC)

30 March 2022

Dear Sir/Madam

MANAGEMENT BOARD

You are requested to attend a meeting of the Management Board, to be held remotely on Wednesday 6 April 2022, at 8pm, to transact the business in the agenda set out below. Joining instructions will be sent nearer the date of the meeting.

Yours faithfully

R F PENFOLD

Hon Secretary

To: Peter Button (President), Jonathan Mills (Hon Treasurer), Diane Cryer (Vice-President) , Robert Blinkhorn, Stuart Fillingham, James Glazebrook, Janet Hopkins, Paul Lloyd, Andy MacKay, Bob Odell, Roger Prior, Peter Roycroft, Emma West

And Kristie Jarrett, Rosemary Large

A G E N D A

1 MINUTES

To confirm the Minutes of the meeting of the Management Board held on 8 February 2022 (*to follow*).

2 REGIONAL CLUB DEVELOPMENT OFFICER

At its first meeting, the Board decided to issue an open invitation to its meetings to the Swim England South East Region's Regional Club Development Officer. This County is in the portfolio of Kristie Jarrett, and she may, therefore, wish to report.

3 REPORTS BY DISCIPLINE MANAGERS AND OTHER APPOINTEES

Members will recall that the Board has decided an annual programme for discipline managers and other appointees to attend meeting of the Board.

In accordance with that programme, a report by the Performance Swimming Events' Manager would be expected for this meeting.

4 MATTERS ARISING ON THE MINUTES

To consider matters arising not covered elsewhere in the agenda.

5 FINANCE

The Hon Treasurer will report orally on the Association's finances.

Members are reminded that consideration of the draft budget for the financial year 2022/23 was deferred to this meeting.

6 BURSARIES FOR ALBATROSS DC

Members may recall that the Diving Manager, Emma West, mentioned at the meeting in June 2021, issues about bursaries for diving coaches. At the time, it was suggested that she take the matter up with Finance Sub-Committee, as that group has delegated power to award bursaries in accordance with the Association's scheme.

Emma raised the matter again, with the Sub-Committee, earlier this year, referring to 3 members of the Albatross DC who were seeking either the full dive coach or assistant dive coach qualification. The courses were undertaken in 2 parts (theory and practical), spanning 2 full years due to covid restrictions and pool availability for the practical elements. The qualifications have now been awarded.

The candidates or the Club should have contacted the Region, for bursaries, before embarking on the on-line part of the course: unfortunately, they did not. Contact was made with Region when candidates were able to undertake the practical element. Although it was contrary to the Region's policy, the Region agreed to support the candidates, to the usual percentage, for the practical element.

The Club or the candidates asked the County Association to consider giving them bursaries for the on-line segment of the courses which they could not claim from the Region. This would have amounted to £380.

Following an exchange of e-mails, the Finance Sub-Committee, noting the unfortunate circumstances which led to part of the bursaries not being claimable from the Region,

approved the payment of 50% of the “lost” bursaries to the Club, although this was not be seen as a precedent.

7 COUNTY [SPEED SWIMMING] COACH

To consider the proposal by Kevin Brooks, Jason Keeler and Paul Lloyd, circulated by Paul under cover of his e-mail on 24 March 2022.

8 USE OF SWIM-MEET SWIMMING OFFICIALS’ MODULE

To consider a proposal by the Performance Swimming Committee for the Association to purchase a licence for use of the Swim-Meet platform to organise and manage swimming officials for County and club competitions (*attached*).

9 SWIM ENGLAND SOUTH EAST REGION

A ANNUAL COUNCIL MEETING

The Board is asked to approve the appointment of the President, Eileen Adams and Ken Adams to be the Association’s representatives at the Annual Council Meeting of Swim England South East Region, to be held on 13 April 2022. The Board is also asked to review the agenda for that meeting, sent by the Region to clubs on 22 March 2022, giving advice, as appropriate, to the Association’s delegates.

B FEEDBACK

The Hon Secretary or Roger Prior may report orally on the meetings of the Regional Management Board held on 22 February and 15 March 2022.

10 CORRESPONDENCE

The Hon Secretary will continue to report to the Board correspondence he has received, not otherwise reported in the agenda. The only correspondence of note since the last meeting, aside from the monthly club updates/newsletters from the Swim England South East Region, is as follows:

Volunteering and Redevelopment Co-Ordinator, Swim England - seeking to recruit volunteers to act as team manager course presenters;
Regional Manager, Swim England South East Region - forwarding the list of clubs suspended for non-completion of their membership returns: none were assigned to this County;

Regional Manager, Swim England South East Region - encouraging support for the petition to make the provision of pools and sports centres a statutory function of local authorities:

11 ANY OTHER BUSINESS

Members will recognise that, in light of the Board's decision that the agenda of meetings should include notice of every matter to be discussed, with written reports, complete with clear advice/recommendations as to action required, circulated at least 3 clear days in advance of the meeting, it is inappropriate to take decisions, at this meeting, on matters which may be raised orally under this agenda item.