

## **DRAFT**

**To be confirmed at the meeting of the Board on 16 June 2021  
BERKSHIRE & SOUTH BUCKINGHAMSHIRE ASA**

Minutes of the meeting of the Management Board held remotely (via Zoom) on 22 April 2021, commencing at 2000hrs.

Present: Andy Mackay (President), Peter Button (Vice-President), Roger Penfold (Hon Secretary), Jonathan Mills (Hon Treasurer), Robert Blinkhorn, Diane Cryer, Greg du Tertre, Stuart Fillingham, Janet Hopkins, Jason Keeler, Bob Odell, Roger Prior, Beverley Skelton, Emma West.

Also present: Kristie Jarrett (Regional Club Development Officer), Rosemary Large (Assistant Secretary).

Apologies for absence were received from Carolyn Jubb.

### **37 MINUTES**

The Minutes of the meeting held on 10 February 2021 were agreed and signed by the President as a correct record.

### **38 THE LATE MR T NORRIS**

The Board was reminded that Terry Norris, who had been President from July 2016 to September 2019, and a member of this Board and President of Swim England South East Region at his passing, had died on 11 April 2021. The funeral would be held on 30 April, with Peter Button, the Vice-President, representing the Association at that.

Brief tributes were paid to Terry, and silence was observed in reflection of his life and support for the sport.

Flowers and a card had been sent to Terry's widow, and it **AGREED** to make a donation of £100 in memory of Terry to the Thames Valley Air Ambulance, one of the charities selected by his family.

### **39 REGIONAL CLUB DEVELOPMENT OFFICER**

The Board recalled that it had issued an open invitation to its meetings to the Swim England South East Region's Regional Club Development Officer, Kristie Jarrett. Kristie reported on:

- SwimMark accreditation - Amersham and Electric Eels SCs had maintained their accreditation at the March panel meeting, while 7 clubs were submitting evidence for the June panel meeting;
- regional training courses and workshops;
- the regional briefing on return to competition, arranged for 26 April 2021;

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- the regional club chairs' forum, held on 6 April, with another planned for June;
- online water polo tactics' sessions;
- the Regional Strategy - feed back from clubs was on the South East website;
- the Swim England Return to Pool survey.

#### **40 REPORTS BY DISCIPLINE MANAGERS AND OTHER APPOINTEES**

In accordance with the annual programme for discipline managers and other appointees to attend meetings of the Board, a report would have been expected on performance swimming events. The Board recognized, however, that the role had remained vacant since the Annual Council Meeting.

The President reported orally on his search for a person or persons to promote and run the County [Speed Swimming] Championships etc, and, in particular, his discussions with persons at Wycombe District SC. In this connection, he referred to the very helpful guide prepared by Stuart Fillingham on the tasks which needed to be performed successfully to deliver the Championships.

In the meantime, the President had booked the Wycombe Pool for the County Championships for 15/16 and 29/30 January 2022.

#### **41 MATTERS ARISING ON THE MINUTES**

##### **32 County [Speed Swimming] Championships**

Arising from the discussion in Minute 40 above, the Board felt it was most unlikely that, without a manager for performance swimming events, and the continued uncertainty about when competition would restart, the Development Meet would be held in the Autumn of 2021, or, for that matter, the Masters' Meet in September. It was **AGREED** to issue a statement alerting clubs to this.

It was however, noted that the Inter-County Masters' event was pencilled in for 14 November 2021, at the Wycombe pool, with the Association as hosts.

There was discussion about the Development Meet, customarily held in the autumn. The Board concluded, sadly, that if there was no competition manager in post, there would be no meet.

##### **35 Harold Fern or A H Turner awards**

The Hon Secretary reported that the South East Region had endorsed the Association's nomination, of Eddie Lyne for the Harold Fern or A H Turner awards, and had forwarded it to Swim England.

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### **42 FINANCE**

The Hon Treasurer reported there that there had been no significant changes to Association's finances since the last meeting.

The Hon Treasurer also reported that the draft accounts for the year ended 31 March 2021 had been forwarded to the examiner.

### **43 SWIM ENGLAND SOUTH EAST REGION**

The Hon Secretary and Roger Prior reported as follows in respect of the meetings of the Regional Management Board held on 8 March and 14 April 2021 and the Annual Council Meeting also held on 14 April:

- March - received an update on financial matters, agreed a process, for 2021 only, to award bursaries for safeguarding courses and received a report on the update of the regional strategy.
- April - noted that there was no nomination for Vice-President, made the appointments of discipline liaison members and functional sub groups, agreed arrangements for competitions in reconnection with the British Swimming Festival of Swimming, and noted possible procedures in connection with new affiliations
- Annual Council Meeting - all motions had been adopted, the President's Plate had been awarded to Kristie Jarrett, Brian Deval had been installed as President and George Adamson, Brian Deval, Rosa Gallop and Chris Lee had been re-elected as Board Members.

### **44 CORRESPONDENCE**

The Hon Secretary reported the receipt of the following correspondence of note since the last meeting, aside from the monthly club updates from the ASA South East Region:

- Chair, Swim England Swimming Leadership Group - planning for a safe return to training and competition;
- Regional Manager, Swim England South East Region - list of clubs who had failed to complete the membership renewal process by 5 March 2021 (one in the County - Chalfont Otters Sc - who clarified their position, and were not suspended);
- Regional Manager, Swim England South East Region - forwarding the agenda for the Region's Annual Council Meeting: Eileen and Ken Adams had volunteered to be the Association's representatives at the Meeting, and had been so appointed by the Officers;

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- Regional Manager, Swim England South East Region - advising of the list of clubs who have been suspended for not completing Stronger Affiliation (none in the County);
- Regional Manager, Swim England South East Region - sending out the Region's Officials' Survey, March 2021;
- Swim England - information about Level X competitions in Artistic Swimming, Diving, Racing and Water Polo;
- Regional Manager, Swim England South East Region - forwarding an e-mail concerning a rumour about GLL's attitude to pool opening: only one pool in County run by GLL - Rivermead, Reading;
- Eddie Lyne, Past President - new postal address (in Cheshire);
- Coach Development Manager, Swim England - information about the Foundation Coach Conference;
- Regional Manager, Swim England South East Region - forwarding the Swim England Return to Competition Guidance.

It was **AGREED** that the action of the Officers, to appoint Eileen and Ken Adams to represent the Association at the Regional ACM, be approved.

#### 45 ANY OTHER BUSINESS

- A Robert Blinkhorn noted that a report on Artistic Swimming was expected at the next meeting.
- B Robert Blinkhorn was directed to the websites of the Association and the Region about coaching courses and bursaries.
- C The Secretary was reminded that his contribution to the 2020 Annual Report had yet to be published.
- D The President undertook to compile the 2021 Annual Report.
- E It was reported that the new pool in Amersham was expected to open on time, on 27 September 2021.
- F The Region and Swim England were urged to offer consultancy advice regarding the proposed pools in Reading.

The meeting concluded at 2105hrs.