



Berkshire & South Buckinghamshire Amateur Swimming Association

A sub-region of Swim England South East Region
President : Mr Andy MacKay(Chesham SC)

9 June 2021

Dear Sir/Madam

MANAGEMENT BOARD

You are requested to attend a meeting of the Management Board, to be held via Zoom on Wednesday 16 June 2021, at 8pm, to transact the business in the agenda set out below.

Yours faithfully

R F PENFOLD

Hon Secretary

To: Andy MacKay (President), Jonathan Mills (Hon Treasurer), Peter Button (Vice-President), Robert Blinkhorn, Diane Cryer, Greg Du Tertre, Stuart Fillingham, Janet Hopkins, Carolyn Jubb, Jason Keeler, Bob Odell, Roger Prior, Beverley Skelton, Emma West

And Kristie Jarrett, Rosemary Large

A G E N D A

1 MINUTES

To confirm the Minutes of the meeting of the Management Board held on 22 April 2021 (*herewith*).

2 REGIONAL CLUB DEVELOPMENT OFFICER

At its first meeting, the Board decided to issue an open invitation to its meetings to the Swim England South East Region's Regional Club Development Officer. This County is in the portfolio of Kristie Jarrett.

3 REPORTS BY DISCIPLINE MANAGERS AND OTHER APPOINTEES

Members will recall that the Board has decided an annual programme for discipline managers and other appointees to attend meeting of the Board.

In accordance with that programme, reports by the Artistic Swimming and Diving Managers, the Public Relations Officer and the Webmaster, are expected for this meeting. The Board is reminded that the post of Public Relations Officer remains vacant.

4 MATTERS ARISING ON THE MINUTES

To consider matters arising not covered elsewhere in the agenda.

5 FINANCE

The Board should approve the annual accounts for the year 2020/21, for submission to the Annual Council Meeting. The Hon Treasurer will also report orally on the Association's finances.

6 ANNUAL COUNCIL MEETING

The Association's Annual Council Meeting (ACM) is scheduled to be held on 15 July 2021. The Hon Secretary assumes that the Board intends the meeting to be held virtually, given that the final relaxation of Covid-19 pandemic restrictions has yet to be announced.

Elections will then be held for President, Vice-President (the President in 2022/23), the Hon Secretary, Hon Treasurer and 12 Members of the Management Board. Nominations for those offices should be received by the Hon Secretary by 23 June 2021.

Proposals for changes of Rules etc, for consideration at the Meeting, need to be submitted to the Hon Secretary by 23 June.

Notice of any other motions need to be submitted to the Hon Secretary before 1 July 2021, when the agenda is required to be circulated.

7 ASA SOUTH EAST REGION

The Hon Secretary or Roger Prior may report orally on the meeting of the Regional Management Board held on 13 May 2021.

8 CORRESPONDENCE

The Hon Secretary will continue to report to the Board correspondence he has received, not otherwise reported in the agenda. The only correspondence of note since the last meeting, aside from the monthly club updates from the Swim England South East Region, is as follows:

Membership Services Manager, Swim England - enclosing the 2021 insurance certificate;

Regional Manager, Swim England South East Region - forwarding a message from Swim England Club and Operator Relationship Manager about the Return to Water Survey;

Regional Manager, Swim England South East Region - forwarding an application for affiliation from Ascot Royals SC: following virtual discussion amongst the Officers of the Association, no objections were made to the application;

Head of Events, Swim England - enquiring whether the Association would participate in the National County Team Championships in Sheffield on 3 October 2021, were it to be held: following virtual discussion amongst the Officers, the County Coach and Joan Scarrott, an “in principle” affirmative answer was given;

Regional Manager, Swim England South East Region - forwarding a message from the Swim England Coach Engagement Officer about the project to update the [national] teaching and coaching register.

9 ANY OTHER BUSINESS

Members will recognise that, in light of the Board’s decision that the agenda of meetings should include notice of every matter to be discussed, with written reports, complete with clear advice/recommendations as to action required, circulated at least 3 clear days in advance of the meeting, it is inappropriate to take decisions, at this meeting, on matters which may be raised orally under this agenda item.