



Berkshire & South Buckinghamshire Amateur Swimming Association

A sub-region of Swim England South East Region
President: Mr Andy MacKay(Chesham SC)

3 November 2020

Dear Sir/Madam

MANAGEMENT BOARD

You are requested to attend a meeting of the Management Board, to be held remotely on Tuesday 10 November 2020, at 8pm, to transact the business in the agenda set out below. Joining instructions will be sent nearer the date of the meeting

Yours faithfully

R F PENFOLD

Hon Secretary

To: Andy MacKay (President), Jonathan Mills (Hon Treasurer), Peter Button, Robert Blinkhorn, Diane Cryer, Greg Du Tetre, Stuart Fillingham, Janet Hopkins, Carolyn Jubb, Jason Keeler, Terry Norris, Bob Odell, Roger Prior, Beverley Skelton, Emma West

And Kristie Jarrett, Rosemary Large

A G E N D A

1 MINUTES

To confirm the Minutes of the meetings of the Management Board held on 9 June 2020 (*already circulated*) and 10 September 2020 (*herewith*).

2 REGIONAL CLUB DEVELOPMENT OFFICER

At its first meeting, the Board decided to issue an open invitation to its meetings to Swim England South East's Regional Club Development Officer. This County is in the portfolio of Kristie Jarrett.

3 REPORTS BY DISCIPLINE MANAGERS AND OTHER APPOINTEES

Members will recall that the Board has decided an annual programme for discipline managers and other appointees to attend meetings of the Board.

In accordance with that programme, reports by the Masters' Manager and by the Interim Water Polo Manager are *expected*.

4 MATTERS ARISING ON THE MINUTES

To consider matters arising not covered elsewhere in the agenda.

5 FINANCE

To consider any reports of the Hon Treasurer.

6 COUNTY [SPEED SWIMMING] CHAMPIONSHIPS

County associations were invited to send representatives to 2 briefings organised by the [national] Swimming Leadership Group on 27 September and 4 October 2020, about the work being undertaken around competitions and the 2021 calendar. The President, Jason Keeler and Roger Prior attended one or other of the briefings. They may wish to report orally. However, the Swimming Leadership Group issued a written update, which was circulated to all members of the Board on 8 October 2020.

Subsequently, the President wrote to each of the clubs assigned to the Association, introducing himself, and raising the subject of county [speed swimming] championships and the vacancy for Performance Swimming Events' Manager. He has, thus far, received one reply, from Wycombe District SC, which is *attached*.

7 COUNTY TROPHIES

Greg Du Tetre, who volunteered, at the last meeting, to collect in Association's trophies awarded at the County [Speed Swimming] Championships, has asked the Board to consider issues relating to the trophies. His e-mail is *attached*.

8 SWIM ENGLAND SOUTH EAST REGION

The Hon Secretary or Roger Prior may report orally on the Regional Council Meeting on 15 September 2020 and the Regional Management Board meetings held on 10 September and 19 October 2020.

9 CORRESPONDENCE

The Hon Secretary will continue to report to the Board correspondence he has received, not otherwise reported in the agenda. The only correspondence of note since the last meeting, aside from the monthly newsletter from Swim England South East, is as follows:

- Marketing, Communications and Operations Director, Swim England - reporting exemption, by Government, for swimming clubs and lessons from “the Rule of 6”;
- Regional Manager, Swim England South East - asking whether the Association would be setting an affiliation fee or levy in 2021: the answer given was “no”, endorsed by all 3 officers;
- Regional Manager, Swim England South East - passing on a message from the Chief Executive of Swim England that Mike Farrar had stood down as chairperson of Swim England;
- Head of Development, Swim England - forwarding e-mail sent to clubs to launch Level X racing;
- Regional Manager, Swim England South East - forwarding a message from the Sport Development Director, Swim England about an article on the Swim England website relating to the roadmap for return to swimming competition.

10 ANY OTHER BUSINESS

Members will recognise that, in light of the Board’s decision that the agenda of meetings should include notice of every matter to be discussed, with written reports, complete with clear advice/recommendations as to action required, circulated at least 3 clear days in advance of the meeting, it is inappropriate to take decisions, at this meeting, on matters which may be raised orally under this agenda item.