



Berkshire & South Buckinghamshire Amateur Swimming Association

A sub-region of Swim England South East Region
President : Beverley Skelton (Reading Royals SSC)

2 June 2020

Dear Sir/Madam

MANAGEMENT BOARD

You are requested to attend a meeting of the Management Board, to be held via GoToMeeting on Tuesday 9 June 2020, at 8pm, to transact the business in the agenda set out below.

Yours faithfully

Hon Secretary

To: Beverley Skelton (President), Jonathan Mills (Hon Treasurer), Robert Blinkhorn, Peter Button, Diane Cryer, Stuart Fillingham, Chris Glover, Janet Hopkins, Jason Keeler, Eddie Lyne, Andy MacKay, Terry Norris, Bob Odell, Roger Prior, Emma West

And Rosa Gallop, Rosemary Large, Ben McDonald

A G E N D A

1 MINUTES

To confirm the Minutes of the meeting of the Management Board held on 23 April 2020 (*herewith*).

2 SWIM ENGLAND CLUB DEVELOPMENT OFFICER

At its first meeting, the Board decided to issue an open invitation to its meetings to the Swim England Club Development Officer covering the Association's area. Rosa Gallop has, however, been placed on furlough again, in accordance with the Government's scheme.

3 REGIONAL CLUB DEVELOPMENT OFFICER

At its first meeting, the Board decided to issue an open invitation to its meetings to the Swim England South East Region's Regional Club Development Officer. The Regional Manager has agreed with the staff that Rosa Gallop will liaise with the Association. However, during Rosa's periods of furlough, Ben McDonald will provide cover.

4 REPORTS BY DISCIPLINE MANAGERS AND OTHER APPOINTEES

Members will recall that the Board has decided an annual programme for discipline managers and other appointees to attend meeting of the Board.

In accordance with that programme, reports by the Diving and Synchronised Swimming Managers, the Public Relations Officer and the Webmaster, are expected for this meeting. The report of the Diving Manager *is enclosed*.

5 MATTERS ARISING ON THE MINUTES

To consider matters arising not covered elsewhere in the agenda.

6 FINANCE

The Hon Treasurer will report orally on the Association's finances.

7 ANNUAL COUNCIL MEETING

The Association's Annual Council Meeting (ACM) is scheduled to be held on 16 July 2020. Members will appreciate that such gatherings are prohibited, as part of the national response to the Covid-19 pandemic. It would, of course, be possible to hold the meeting by electronic means, although verification of delegates and voting could prove problematic. In addition, the suspension of swimming and the other aquatic disciplines presently means that clubs are not functioning administratively in what had become the normal manner.

Swim England is about to poll the members of the Company about cancelling its AGM for 2020, while the South East Region has postponed its ACM, contemplating that it might be possible in, say, September.

The Board is asked to decide whether the ACM should go ahead as planned, be postponed until swimming resumes or be cancelled. In this connection, Members will appreciate that present appointments continue to the next ACM, or the first Board meeting thereafter. Postponement or cancellation will require the adoption of resolutions to cover extensions in periods of office.

8 ASA SOUTH EAST REGION

The Hon Secretary or Roger Prior may report orally on the meeting of the Regional Management Board held on 11 May 2020.

9 CORRESPONDENCE

The Hon Secretary will continue to report to the Board correspondence he has received, not otherwise reported in the agenda. The only correspondence of note since the last meeting, aside from the monthly club updates from the Swim England South East Region, is as follows:

Regional Manager, Swim England South East Region - forwarding a message from Swim England about the Covid-19 Guidance to Open Water Swimmers;

Regional Manager, Swim England South East Region - forwarding a message from the Sport Development Director of Swim England, advising of the cancellation of all remaining national competitions in 2020;

Regional Manager, Swim England South East Region - forwarding a message from the Swim England Swimming Leadership Group that regional short course championships will not take place in 2020 and that no Level 1 or 2 meet licences will be issued for the remainder of 2020.

10 ANY OTHER BUSINESS

Members will recognise that, in light of the Board's decision that the agenda of meetings should include notice of every matter to be discussed, with written reports, complete with clear advice/recommendations as to action required, circulated at least 3 clear days in advance of the meeting, it is inappropriate to take decisions, at this meeting, on matters which may be raised orally under this agenda item.