

## **DRAFT**

### **To be confirmed at the meeting of the Board on 12 February 2020 BERKSHIRE & SOUTH BUCKINGHAMSHIRE ASA**

Minutes of the meeting of the Management Board held at Magnet Leisure Centre, Holmanleaze, Maidenhead on 12 November 2019, commencing at 2000hrs.

Present: Andy Mackay (Vice-President, in the Chair), Robert Blinkhorn, Peter Button, Diane Cryer, Janet Hopkins, Eddie Lyne, Terry Norris, Bob Odell, Roger Prior.

Also present: Rosemary Large (Assistant Secretary).

Apologies for absence were received from Stuart Fillingham, Jason Keeler, Jonathan Mills, Roger Penfold, Beverley Skelton, Helen Weeks (Swim England Club Development Officer).

#### **19 MINUTES**

The Minutes of the meeting held on 4 September 2019 were agreed and signed by the Chairman as a correct record, subject to renumbering after Minute 9.

#### **20 REGIONAL CLUB DEVELOPMENT OFFICER**

The Board thanked Helen Mack, who had resigned as Regional Club Development Officer at the end of October 2019, on hr service to the sport in the Association's area over many years.

#### **21 REPORTS BY DISCIPLINE MANAGERS AND OTHER APPOINTEES**

In accordance with the annual programme for discipline managers and other appointees to attend meetings of the Board, reports were expected on masters' swimming and water polo.

The Board **NOTED** a report by the Masters Manager (Bob Odell). Bob informed the Board that only 4 teams had participated in the Inter-County competition, with the County team achieving 3<sup>rd</sup> place. The event had been held by the Pavilions in the Park, and had been an enjoyable success. The 2020 event would be held on the weekend 7/8 November, due to clashes with other events.

No report had been submitted by the Interim Water Polo Manager (Roger Penfold).

#### **22 MATTERS ARISING ON THE MINUTES**

##### **8 Matters referred by Annual Council Meeting**

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In the absence of the Hon Treasurer, consideration of the annual accounts for the financial year 2018/19 was again deferred.

### **9 Appointment of persons and sub-bodies**

It was reported that those persons appointed by the Board subject to their willingness to serve had accepted those appointments.

### **14 County Coach**

The County Coach had proposed the appointment of Adam Barrett (Tilehurst SC) as Assistant County Coach. The County Coach had been reminded of the mechanics of making that appointment.

### **15 Dates of meetings**

All the meetings would be held in the Pearl Room at the Magnet Centre, Maidenhead, except that scheduled for September 2020.

### **17 National awards**

The Board congratulated Eileen Adams (Past President) on receipt of the Harold Fern Awards for 2019.

## **23 FINANCE**

The Hon Treasurer had not submitted a report.

## **24 SWIM ENGLAND SOUTH EAST REGION**

Roger Prior reported as follows in respect of the Annual Council Meeting on 15 September and the meetings of the Regional Management Board held on 9 September and 8 October 2019:

- Annual Council Meeting - all the motions had been adopted, so the financial year will change to 1 January to 31 December with effect from 2020, with the ACM in April or May.
- Board (September) - extension agreed to the concession agreement with Mailsports, discussion about regional credit or debit card, the retirement of Geoff Stokes as Masters' Manager and noting the Swim England Coaching and Teaching Register.
- Board (October) - preparing for the Swim England Annual Meeting, the vacancy for Vice-President, the usual appointments, the nomination of Susan Harrison to serve on the [national] Judicial Appointments' Panel, agreeing to pay for a water polo coach tutor and noting, with regret, the resignation of Helen Mack.

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### **25 CORRESPONDENCE**

The Hon Secretary reported the receipt of the following correspondence of note since the last meeting, aside from the monthly club updates from the ASA South East Region:

- Regional Manager, Swim England South East - enquiring whether the Association would be raising a County levy in 2019: the Hon Secretary had answered - “No”;
- Regional Manager, Swim England South East - forwarding message from the Swim England Club Development Director about the communications’ plan for the roll out of Stronger Affiliation;
- Regional Manager, Swim England South East - forwarding message from Swim England Sport Development Director, setting out current responses to Coaching and Teaching Register;
- Regional Manager, Swim England South East - advising that Helen Mack leaving her role with the Region with effect from 31 October 2019;
- Senior Admin Officer, Swim England - enclosing the Value of Swimming toolkit;
- Regional Manager, Swim England South East - forwarding information about the Regional Water Polo meeting with David Mell at Guildford on 11 December 2019: club polo managers had been advised.

The Board endorsed the action of the Hon Secretary in respect of the first item of correspondence above.

### **26 ANY OTHER BUSINESS**

- A Mr T Norris reported that the final County [speed swimming] camp had been successful.
- B The Board congratulated Jenny Gray on her induction in the Hall of Fame: the Hon Secretary was requested to convey the Board congratulations.
- C Andy McKay reported that the Pre-Development [speed swimming] Camp in Ascot had been attended by 54 swimmers and 28 parents. Andy thanked Tom Dean and everyone else involved in what had been an enjoyable day.
- D Eddie Lyne informed the meeting of the untimely death of a former County swimmer, Gary Barlow.

The meeting concluded at 2100hrs.