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To be confirmed at the meeting of the Board on 4 September 2019 BERKSHIRE & SOUTH BUCKINGHAMSHIRE ASA

Minutes of the meeting of the Management Board held at Magnet Leisure Centre, Holmanleaze, Maidenhead on 6 June 2019, commencing at 2000hrs.

Present: Roger Penfold (Hon Secretary), Peter Button, Stuart Fillingham, Jason Keeler, Andy Mackay, Bob Odell, Beverley Skelton, Emma West.

Also present: Helen Mack (Swim England South East Regional Club Development Officer), Helen Weeks (Swim England Club Development Officer).

Apologies for absence were received from Chris Glover, Janet Hopkins, Eddie Lyne, Jonathan Mills, Terry Norris, Roger Prior, Rosemary Large (Assistant Secretary).

42 ELECTION OF CHAIRMAN OF THE MEETING

In the absence of the President, it was

RESOLVED: That Bob Odell be elected Chairman of the meeting.

(Mr Odell in the Chair.)

43 MINUTES

The Minutes of the meeting held on 10 April 2019 were agreed and signed by the President as a correct record.

44 SWIM ENGLAND CLUB DEVELOPMENT OFFICER

Helen Weeks, who was looking after the northern part of the area of Rosa Gallop, the Swim England Club Development Officer, reported orally about on the 3 networks covering parts of the Association's area, as follows

- the Chilterns' network, which was working well;
- the Thames Valley network, which would promote a distance meet imminently;
- the Wycombe performance network, which Wycombe District SC was seeking to establish, in order to meet the requirements for a performance centre, under SwimMark.

45 REGIONAL CLUB DEVELOPMENT OFFICER

Helen Mack reported as follows:

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- regional Coaches' Forum conference and recruitment of 4 coaches to the Forum;
- judge level 1 open water officials' training;
- regional swimming camp coach observers;
- masters' development day;
- regional inclusion support funding;
- the South East Region bursary scheme;
- South East team managers' forum, team manager training;
- [national]Coaching & Teaching Register;
- Swim England senior coach programme;
- Magic Little Grants;
- the position of local clubs in respect of SwimMark;
- Safeguarding and Time to Listen course.

Reference was made to the Swim England Stronger Affiliation programme, which would be launched later in the year.

[The report was circulated to the Board post the meeting.]

46 REPORTS BY DISCIPLINE MANAGERS AND OTHER APPOINTEES

In accordance with the annual programme for discipline managers and other appointees to attend meetings of the Board, reports were expected on diving and synchronized swimming.

The Board **RECEIVED AND NOTED** a report by the Diving Manager (Emma West), circulated prior to the meeting. The Board congratulated the discipline on what had been achieved, given the closure of the diving facilities at Central Pool, Reading.

The Board also **RECEIVED AND NOTED** a report by the Synchronised Swimming Manager (Bev Skelton), circulated prior to the meeting. The Board was delighted to note that following, following the period covered by the report, Reading Royals SSC had won the Redwood Trophy, as the top team in the national Championships. Again, the Board congratulated the discipline on what had been achieved, despite the closure of Central Pool.

47 MATTERS ARISING ON THE MINUTES

36 Reports by discipline managers

The Performance Swimming Competitions' Manager reported on the new pool at Slough. Rob Moore and Bob Odell had visited the pool, with a view to establishing whether it might be a suitable venue for the inter-county masters' event. In addition, 4 of the referees from clubs assigned to the Association had discussed the pool. They had concluded that, as presently configured and

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equipped, it would be unsafe to use for competition. In the circumstances, it was not intended that the Association would hire the facilities for swimming competitions, for the time being

41A Venue for Inter-County masters' event

The Masters' Swimming Manager reported on his further discussions with Wycombe District SC and the Wycombe pool operator about the possible use of the pool for the inter-county masters' event in November 2019. The discussions had not proved fruitful, and the South East Region's Masters' Group had decided to ask the Sussex County ASA to host the event.

Berks & South Bucks had been asked to host the 2020 event, and, therefore, a provisional booking had been made for the new Maidenhead pool, for 8 November 2020: the new pool was expected to open in June 2020.

Arising from this, some members were of a mind that the Association should express disappointment to Wycombe District SC that the club had not been more helpful over this issue. In the circumstances, it was decided that consideration of this proposal should be **DEFERRED**, as the Board had had no notice of it.

41B Potential presidents

It was understood that the President had been unsuccessful so far in his search for future potential presidents.

48 FINANCE

It had been expected that the Board would endorse the draft accounts for the financial year 2018/19, for submission to the Annual Council Meeting. In the absence of the Hon Treasurer, it was hoped that the accounts would be circulated to the Board in advance of the ACM.

49 ANNUAL COUNCIL MEETING

The Board was reminded that the Annual Council Meeting was arranged for 18 July 2019 and noted that the closing date for nominations for office and the submission of proposal for rule changes was 23 June 2019, while other motions needed to be with the Hon Secretary by 4 July.

50 ASA SOUTH EAST REGION

The Hon Secretary reported on the meeting of the Regional Management Board held on 9 May 2019, highlighting the following issues:

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- a revision to the region's coach training financial support scheme to cover exceptional circumstances;
- the possibility of regions making loans from reserves to Swim England, for which Swim England will pay interest at base rate plus 1.4%;
- the anticipated introduction by Swim England of Stronger Affiliation, which would require all clubs to submit themselves for a club-mark style accreditation.

51 CORRESPONDENCE

The Hon Secretary reported the receipt of the following correspondence of note since the last meeting, aside from the monthly club updates from the ASA South East Region:

- the death of Brian Harrison, the President of Hampshire County ASA: the Association would be represented at the funeral;
- statistics, prepared by Jason Keeler, showing the high proportion of swimmers from assigned clubs meeting the qualifying standards for the Regional Championships;
- the concerns expressed by the head coach of Windsor SC that the Club would be denied access to the new pool at Maidenhead and requesting support from the Association to resolve the issue: the Swim England Club Development Officer urged the Club to seek to resolve the issue via the Thames Valley Network.

52 ANY OTHER BUSINESS

- A The Performance Swimming Competitions' Manager reported that arrangements had been made to meet the requirement from the pool operator for anyone poolside to be accredited at the County [Swimming] Championships in 2020. The arrangements would cost £1,500, to be met by increasing entry fees by 50p per event.

The meeting concluded at 2145hrs.