

DRAFT

**To be confirmed at the meeting of the Board on 6 June 2019
BERKSHIRE & SOUTH BUCKINGHAMSHIRE ASA**

Minutes of the meeting of the Management Board held at Magnet Leisure Centre, Holmanleaze, Maidenhead on 10 April 2019, commencing at 2005hrs.

Present: Terry Norris (President), Roger Penfold (Hon Secretary), Jonathan Mills (Hon Treasurer), Peter Button, Stuart Fillingham, Andy Mackay, Bob Odell, Roger Prior.

Also present: Rosemary Large (Assistant Secretary).

Apologies for absence were received from Chris Glover, Janet Hopkins, Eddie Lyne, Beverley Skelton, Emma West, Helen Mack (Swim England South East Regional Club Development Officer), Helen Weeks (Swim England Club Development Officer).

34 MINUTES

The Minutes of the meeting held on 13 February 2019 were agreed and signed by the President as a correct record, subject to the following amendments:

- the correct spelling of the word “Board’s” in the second sentence of Minute 28/20;
- The wording of the second sentence in the first paragraph of Minute 30 to read “...and the out-turn for the year...”;
- replacing the word “late” with “lateness” in the final paragraph of Minute 30. ...”.

35 REGIONAL CLUB DEVELOPMENT OFFICER

In presenting her apologies for absence, Helen Mack had submitted a report, which had been circulated to the Board in advance of the meeting. The report covered:

- regional camp dates;
- open water development camp;
- course for open water officials;
- team manager training;
- safeguarding and time to listen courses;
- SwimMark: unfortunately, Amersham SC had lost their accreditation;
- Coaching courses;
- Regional open water championships;
- South East Region Annual Council Meeting;
- Swim England Hall of Fame.

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36 REPORTS BY DISCIPLINE MANAGERS AND OTHER APPOINTEES

In accordance with the annual programme for discipline managers and other appointees to attend meetings of the Board, a report was expected on performance swimming events.

The Board **RECEIVED AND NOTED** a report by the Performance Swimming Events' Manager (Stuart Fillingham) circulated prior to the meeting. The Manager advised that facilities had been booked for the County Championships in 2020 on the weekends of 11/12 and 25/26 January.

It was observed, in connection with the report, that Slough & Eton Dolphins SC did not currently have swimmers who had achieved the qualifying standard for the County Championships.

There followed a discussion about new swimming facilities in the Association's area - at Braywick, Maidenhead (work had started) and in Slough (pool opened, with 200 spectator seats, but only 0.9m depth of water at one end). A final decision about the replacement pool at Amersham had yet to be taken.

37 MATTERS ARISING ON THE MINUTES

28/20 Bursary Scheme

It was noted that the revised bursary scheme had yet to be posted on the Association's website.

30 Finance

The Hon Secretary was requested to circulate the adopted budget to Members of the Board not present at the February 2019 meeting.

38 FINANCE

The Hon Treasurer reported that an early cast of the accounts for 2018/19 showed a deficit of c£10,000, better than budget. The final accounts for the year were in preparation.

The Hon Treasurer also reported that he had opened the Stripe account, to facilitate on-line entry etc payments to the Association.

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39 ASA SOUTH EAST REGION

The Hon Secretary reported on the meetings of the Regional Management Board held on 24 February and 21 March 2019, highlighting the following issues:

- proposals to be submitted to the Annual Council Meeting to change the Region's financial year and date of the annual council meeting;
- further proposals to the Council Meeting, to relax the requirement to give notice of questions or comment on the annual report and accounts, to reduce the quorum and to change the mechanism for the appointment delegates to Council;
- the budget for 2019/20 had been set, with a projected deficit of nearly £15,000;
- the Operation Plan had been adopted and the volunteering strategy refined;

40 CORRESPONDENCE

The Hon Secretary reported the receipt of the following correspondence of note since the last meeting, aside from the monthly club updates from the ASA South East Region:

- Regional Office Manager, Swim England South East, listing clubs initially suspended for failing to re-affiliate by the due date: there were no longer any suspended clubs in the County;
- Swim England 2019 Handbook;
- Senior Admin Officer, Swim England, about the Swimming Hall of Fame;
- Swim England South East Water Polo Manager - information about new water polo rules' update workshop, Guildford, 6 April 2019.

41 ANY OTHER BUSINESS

A The Masters' Swimming Manager reminded the Board that the Association was hosting the South East gala of the inter-county masters' team competition in November 2019. He explained his difficulties in securing a suitable facility for the event, following approaches to the managements of the Magnet and Wycombe centres. It was suggested that he might consider the new pool at Slough for the event.

B The President reported that he was canvassing clubs to identify and nominate potential presidents of the Association.

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The meeting concluded at 2110hrs.