



Berkshire & South Buckinghamshire Amateur Swimming Association

A sub-region of ASA South East Region

President : Mr Terry Norris (Chalfont Otters SC)

6 February 2019

Dear Sir/Madam

MANAGEMENT BOARD

You are requested to attend a meeting of the Management Board, to be held in the Diamond Jubilee Pavilion, The Hamlet, Gallowstree Common, Reading on Wednesday 13 February 2019, at 8pm, to transact the business in the agenda set out below.

Yours faithfully

Hon Secretary

To: Terry Norris (President), Jonathan Mills (Hon Treasurer), Peter Button, Stuart Fillingham, Chris Glover, Janet Hopkins, Jason Keeler, Eddie Lyne, Andy MacKay, Bob Odell, Roger Prior, Beverley Skelton, Emma West

And Rosa Gallop, Helen Weeks, Rosemary Large, Helen Mack, Sue Green, John Rowley

A G E N D A

1 MINUTES

To confirm the Minutes of the meeting of the Management Board held on 13 November 2019 (*herewith*).

2 SWIM ENGLAND CLUB DEVELOPMENT OFFICER

At its first meeting, the Board decided to issue an open invitation to its meetings to the Swim England Club Development Officer covering the Association's area. Helen Weeks, who is looking after the northern part of Rosa Gallop's area, has, therefore, been invited to attend and may wish to report.

3 REGIONAL CLUB DEVELOPMENT OFFICER

At its first meeting, the Board decided to issue an open invitation to its meetings to the Swim England South East Region's Regional Club Development Officer. Helen Mack has, therefore, been invited to attend and may wish to report.

4 REPORTS BY DISCIPLINE MANAGERS AND OTHER APPOINTEES

Members will recall that the Board has decided an annual programme for discipline managers and other appointees to attend meeting of the Board.

All managers and appointees have been invited to this, the budget-setting, meeting, and are invited to report, orally, if that is their wish.

5 MATTERS ARISING ON THE MINUTES

To consider matters arising not covered elsewhere in the agenda.

6 SYNCHRONISED SWIMMING DEVELOPMENT PATHWAY

To consider a request from Swim England that county associations promote county squad training camps as part of the national synchro athlete development pathway. The Synchro Manager and the Hon Secretary will expand on the proposal.

7 FINANCE

The Hon Treasurer will report orally on the Association's finances.

He will also submit a draft budget for the financial year 2019/20 to this meeting.

8 ASA SOUTH EAST REGION

The Hon Secretary or Roger Prior may report orally on the meetings of the Regional Management Board held on 25 November 2018 and 14 January 2019.

9 CORRESPONDENCE

The Hon Secretary will continue to report to the Board correspondence he has received, not otherwise reported in the agenda. The only correspondence of note since the last meeting, aside from the monthly club updates from the Swim England South East Region, is as follows:

Swim England Club Development Officer South East - Get Berkshire Active Awards 2018

Swim England - Coaching and Teaching Register

Regional Office Manager, Swim England South East - Cessation of publication of "Swimming Times"

Regional Office Manager, Swim England South East - Launch of 3-year Swim England and Everyone Active partnership

Head of Media and Public Affairs, Swim England - Celebrating 150 years of the swimming national governing body

Regional Office Manager, Swim England South East - Closure of Chiltern Metropolitan Diving School

Regional Office Manager, Swim England South East - forwarding message from Swim England Swimming Management Group Administrator concerning inclusion of para swimmers at County and Regional Championships

10 ANY OTHER BUSINESS

Members will recognise that, in light of the Board's decision that the agenda of meetings should include notice of every matter to be discussed, with written reports, complete with clear advice/recommendations as to action required, circulated at least 3 clear days in advance of the meeting, it is inappropriate to take decisions, at this meeting, on matters which may be raised orally under this agenda item.