

DRAFT

To be confirmed at the meeting of the Board on 6 September 2017 BERKSHIRE & SOUTH BUCKINGHAMSHIRE ASA

Minutes of a meeting of the Management Board held at Windsor Leisure Centre, Stovell Road, Windsor on 7 June 2017, commencing at 2000hrs.

Present: Terry Norris (President), Roger Penfold (Hon Secretary), Jonathan Mills (Hon Treasurer), Stuart Fillingham, Sharon Longhurst, Eddie Lyne, Bob Odell, Roger Prior, John Rowley, Beverley Skelton.

Also present: Rosemary Large (Assistant Secretary), Emma West (Diving Manager).

Apologies for absence were received from Janet Hopkins, Andy Mackay, Rosa Gallop (Swim England Club Development Officer), Helen Mack (SESE Regional Club Development Officer).

46 MINUTES

The Minutes of the meeting held on 4 April 2017 were agreed and signed by the President as a correct record.

47 REPORTS BY DISCIPLINE MANAGERS AND OTHER APPOINTEES

In accordance with the annual programme for discipline managers and other appointees to attend meetings of the Board, reports were expected on diving and synchronized swimming, and by the Webmaster.

The Board **NOTED** reports by the Diving Manager (Emma West) and the Synchronised Swimming Manager (Beverley Skelton), both circulated at the meeting. The Board also **NOTED** reports by the Public Relations Officer (John Rowley) and Webmaster (Jonathan Mills), again both circulated at the meeting.

Finally, the Board **NOTED** the report by the Performance Swimming Events' Manager (Stuart Fillingham), circulated prior to the last meeting, consideration of which had been deferred at that meeting.

48 FINANCE

The Board considered a report by the Hon Treasurer, circulated at the meeting, and the examined accounts for the year ended 31 March 2017, which had been circulated with the agenda for the meeting. The Board **ENDORSED** the accounts for submission to the Annual Council Meeting.

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49 MATTERS ARISING ON THE MINUTES

42 Speed Swimming Pathway

The Hon Secretary read a report from Liz Rowley, the County Lead Team Manager, about the arrangements for the local delivery of the [national] Speed Swimming Pathway. In this connection, Members pointed out that the selected date for the camp was the day following round 3 of the Arena Swimming League South competition, which might cause some withdrawals.

42 ASA Incorporation

The Hon Secretary reported that the ASA intended to put the proposal, to incorporate, preferably with charitable status, to the Council meeting in October 2017. It had seemed, from a briefing meeting for regional representatives, that the motion would be supported by most all regional delegations at the Council meeting.

50 BURSARY SCHEME

It was reported that, in the current financial year, the Finance Sub-Committee had approved 10 applications for bursaries under the Association's scheme - 9 from persons seeking speed swimming qualifications and 1 for a synchro qualification. The whole of the budget allocation for 2017/18 - £2,000 - had already been allocated, whereas, previously, the budget provision had not been exhausted by the end of the year in question. All but one of the awards had been to members of a single club.

A number of questions were discussed by the Board. Could the budget be exceeded? Should the Association support workforce development, come what may? Should applications from single clubs be subject to an annual limit? Should quotas be introduced between coaching and teaching bursaries, as was the practice of Swim England South East?

The Board concluded that there should be a review of the scheme, by the Finance Sub-Committee, with a report submitted to the Board at a future meeting. In the meantime, it was **AGREED**, on the proposal of Eddie Lyne, seconded by Bev Skelton, that the Finance Sub-Committee be authorised, if thought necessary, to exceed the budgetary provision for bursaries in the financial year 2017/18.

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51 ANNUAL COUNCIL MEETING

The Board was reminded that the Annual Council Meeting was arranged for 20 July 2017 and noted that the closing date for nominations for office and the submission of proposal for rule changes was 23 June 2017, while other motions needed to be with the Hon Secretary by 6 July.

52 ASA SOUTH EAST REGION.

The Hon Secretary and Roger Prior reported on the meeting of the Regional Management Board held on 9 May 2017. The business of the meeting had largely been routine, but had included the resolution of issues related to the Region's administration, the adoption of a set of best performances by para-swimmers as regional records, and the adoption of the regional strategy, to be issued to clubs in time for the ACM.

53 CORRESPONDENCE

The Hon Secretary reported the receipt of the following correspondence of note since the last meeting, aside from the monthly club updates from the ASA South East Region:

- Swim England, about a new membership “aimed at helping the nation become better swimmers”;
- Swim England, re Swim Mark, the successor to Swim 21.

54 ANY OTHER BUSINESS

The Public Relations Officer requested contributors to let him have their copy for the Annual Report before 6 July 2017.

The meeting concluded at 2130hrs.