

DRAFT

To be confirmed at the meeting of the Board on 16 February 2017 BERKSHIRE & SOUTH BUCKINGHAMSHIRE ASA

Minutes of the a meeting of the Management Board held at Windsor Leisure Centre, Stovold Road, Windsor on 16 November 2016, commencing at 2000hrs.

Present: Terry Norris (President), Stuart Fillingham, Eddie Lyne, Andy Mackay, Bob Odell, Roger Prior, Jo Stewart.

Also present: Rosemary Large (Assistant Secretary), Helen Mack (ASASER Regional Club Development Officer), Nigel Brand.

Apologies for absence were received from Kevin Brooks, Simon Dolan, Janet Hopkins, Sharon Longhurst, Jonathan Mills, Roger Penfold, John Rowley, Beverley Skelton, Rosa Gallop (ASA Club Development Officer).

The meeting had been summoned in accordance with the Constitution of the Association. In the event, there was not a quorum of members present to satisfy Rule 9.1 of the Constitution. The meeting proceeded on the basis that any decisions taken would fall to be ratified at the next meeting.

18 MINUTES

The Minutes of the meeting held on 6 September 2016 were agreed, subject to the following amendments:

- in Minute 8, resolution 1, correct the title “Performance Swimming Events Manager”;
- in Minute 11/41, the bursary was awarded to Ms K Norris;
- in Minute 17C, add the words “and the Olympics (Andrew Willis)”.

19 SUMMONING OF MEETING

Eddie Lyne told the meeting that he had not known of the meeting until he received the summons and agenda a few days beforehand, as he had not been at the previous meeting when the dates had been agreed. John Rowley had not been aware of the meeting until Eddie had spoken to him that day. Eddie asked that the minutes be published on the web site.

20 REGIONAL CLUB DEVELOPMENT OFFICER

Helen Mack submitted a report, circulated at the meeting, covering Swim 21 (including important changes and details about a workshop on the subject), the South

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East Region Off-shore [speed swimming] Camp to Nice in February 2017 (which included 7 swimmers, 1 coach and 1 team manager from Berks & South Bucks clubs), team manager courses, the South East Regional Coaches' Conference and coaches' workshops, networks and an open water swimming coaching course.

21 REPORTS BY DISCIPLINE MANAGERS AND OTHER APPOINTEES

In accordance with the annual programme for discipline managers and other appointees to attend meetings of the Board, reports were expected on masters' swimming and water polo.

The Board **NOTED** a report by the Masters' Manager (Bob Odell) circulated prior to the meeting. Bob reported that Susan Harrison had attended the Masters' Conference on behalf of the Association.

The Board **DEFERRED** consideration a report by the Interim Waterpolo Manager (Roger Penfold) covering the activities of the water polo section of Reading SC, as some members had not had time to read it.

In connection with the latter report, the Board was advised that Wycombe District SC had started a waterpolo session each week, about 5 weeks previously. They had around 10 regular attendees and the session was led by two GB polo coaches (alternate weeks), who coached at Ealing. The current plans were that it was just a stand alone session to learn, play and experience the sport. However, as interest grows, the Club we might start to develop it into something more, ie junior/senior teams and more sessions.

22 MATTERS ARISING ON THE MINUTES

7 Matters referred by Annual Council Meeting

In presenting his apologies, The Hon Secretary reported that was no news yet re the Vice-President.

8 Appointment of persons and sub-bodies

It was suggested that Sam Sansome (Wycombe District SC) might be interested in the appointment of Open Water Manager.

11/47A Inter County [Swimming] Competition

It was noted that, sadly, the County team had been relegated to the Division 2 for the 2017 competition.

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13 Dates of meetings

All meetings would be held at the Windsor Leisure Centre.

23 FINANCE

In presenting his apologies, the Hon Treasurer had circulated an update on the accounts.

The Board discussed the confidential report, circulated with the agenda, concerning a claim for expenses from a Board appointee. In the absence of the Hon Treasurer and the appointee, consideration was deferred, although those present favoured paying the claim.

24 ASA SOUTH EAST REGION.

Roger Prior reported on the meeting of the Regional Management Board held on 10 October 2016, which had been short and had included nothing of relevance to the County.

25 CORRESPONDENCE

In presenting his apologies for absence, the Hon Secretary reported the receipt of the following correspondence of note since the last meeting, aside from the monthly club updates from the ASA South East Region:

- Divisional Office Manager - South & West, ASA - clarification from the ASA about age groups for county championships: a copy had been forwarded to the Performance Swimming Events' Manager;
- Divisional Office Manager - South & West, ASA - enquiring whether the Association would be raising a County levy in 2017: the answer given had been - "No";
- Mr M Bushnell - requiring removal of an entry relating to him in the archived area of the County website ("No Frills" Meet results in 2005): the reference had been removed;
- Chairman, Sport Governing Board, ASA - regional and county swimming records' service available from ASA rankings' database;
- England Programme Team - outcomes from County Conference;
- Volunteer Engagement Manager, ASA - Volunteer Satisfaction Survey 2016.

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Those present discussed the outcomes from the County Conference organised by the England Programme Team (see 5th bullet point above), particularly in respect of when a decision needed to be taken about the Association's participation. It was felt that the next meeting, in February 2017, would be appropriate, allowing time for costs to be estimated. In the meantime, Terry Norris would develop any ideas.

26 ASA DIVISIONAL BUSINESS MANAGER

The Board **NOTED** an updating report by Alan Green, the ASA Divisional Lead, South & West, which had been submitted to the ASA South East Region Management Board in October 2016, and which had been circulated with the agenda for the meeting.

27 ANY OTHER BUSINESS

A The Chesham SC Committee wished their thanks be passed on for the County Regional Development Meet and the Pre Development Meet at Ascot in the previous week.

The meeting concluded at 2130hrs.