



Berkshire & South Buckinghamshire Amateur Swimming Association

A sub-region of ASA South East Region

President: Mr John Rowley (Bracknell & Wokingham SC)

2 June 2015

Dear Sir/Madam

MANAGEMENT BOARD

You are requested to attend a meeting of the Management Board, to be held in the Thames Suite at the Windsor Leisure Centre, Stovell Road, Windsor on Tuesday 9 June 2015, at 8pm, to transact the business in the agenda set out below.

Yours faithfully

Hon Secretary

To: John Rowley (President), Nigel Brand, Myra Felmingham, Stuart Fillingham, Janet Hopkins, Eddie Lyne, David Mason, Bob Odell, Roger Prior, Paul Rogers, Beverley Skelton

And Rosa Gallop, Rosemary Large, Helen Mack, Jonathan Mills

A G E N D A

1 MINUTES

To confirm the Minutes of the meeting of the Management Board held on 10 April 2015 (to follow).

2 ASA CLUB DEVELOPMENT OFFICER

At its first meeting, the Board decided to issue an open invitation to its meetings to the ASA Club Development Officer covering the Association's area. Rosa Gallop has, therefore, been invited to attend and may wish to report.

3 REGIONAL CLUB DEVELOPMENT OFFICER

At its first meeting, the Board decided to issue an open invitation to its meetings to the ASA South East Region's Regional Club Development Officer. Helen Mack has, therefore, been invited to attend and may wish to report.

4 REPORTS BY DISCIPLINE MANAGERS AND OTHER APPOINTEES

Members will recall that the Board has adopted an annual programme for discipline managers and other appointees to attend meeting of the Board.

In accordance with that programme, the interim diving and synchro managers, and the webmaster, should report to this meeting.

5 MATTERS ARISING ON THE MINUTES

To consider matters arising not covered elsewhere in the agenda.

6 FINANCE

The Hon Treasurer to report (as necessary)

7 BURSARY SCHEME

The Board's Finance Sub-Committee has considered applications for bursaries under the Association's scheme, and will report orally on any granted.

8 ANNUAL COUNCIL MEETING

The Board is reminded that the Annual Council Meeting is arranged for 10 July 2015.

Elections will then be held for Vice-President (the President in 2016/7), Hon Secretary, Hon Treasurer and 12 Members of the Management Board. Nominations for those offices should be received by the Hon Secretary by 23 June 2015.

Proposals for changes of Rules etc, for consideration at the Meeting, need to be submitted to the Hon Secretary by 23 June.

Notice of any other motions need to be submitted to the Hon Secretary before 26 June, when the agenda is required to be circulated.

9 CORRESPONDENCE

The Hon Secretary will continue to report to the Board correspondence he has received, not otherwise reported in the agenda.

Aside from the ASA South East Region Club Updates for May and June 2015, the following items have been received:

- The Chairman of the Hampshire County ASA Management Committee has advised that his Association believes that the composition of the Regional Management Board no longer reflects the needs and aspirations of clubs and their members, and is, therefore, proposing a rule change at the Annual Council Meeting of the ASA South East Region. His letter is attached.
- The ASA's Divisional Office Manager, South and West, has enquired whether the Association has any comments on an application for affiliation from the Newbury & District Primary Schools Swimming Association.
- Richard Lundie-Sadd has resigned from membership of the Board.

10 ASA SOUTH EAST REGION

The Hon Secretary will report orally on any matters of note arising from meetings of the Regional Management Board of ASA South East Region.

11 ANY OTHER BUSINESS

Members will recognise that, in light of the Board's decision that the agenda of meetings should include notice of every matter to be discussed, with written reports, complete with clear advice/recommendations as to action required, circulated at least 3 clear days in advance of the meeting, it is inappropriate to take decisions, at this meeting, on matters which may be raised orally under this agenda item.

BERKSHIRE & SOUTH BUCKINGHAMSHIRE ASA

Minutes of the a meeting of the Management Board held at Windsor Leisure Centre, Stovell Road, Windsor on Thursday 9 April 2015, commencing at 2000hrs.

Present: John Rowley (President), Roger Penfold (Hon Secretary), Nigel Brand, Stuart Fillingham, Janet Hopkins, David Mason, Roger Prior, Beverley Skelton.

Also present: Rosemary Large (Assistant Secretary), Helen Mack (ASASER Regional Club Development Officer).

Apologies for absence were received from Kevin Brooks, Myra Felmingham (Hon Treasurer), Richard Lundie-Sadd, Eddie Lyne, Bob Odell, Paul Rogers, Rosa Gallop (ASA Club Development Officer).

36 MINUTES

The Minutes of the meeting held on 4 March 2015 were agreed and signed by the President as a correct record.

37 REGIONAL CLUB DEVELOPMENT OFFICER

Helen Mack reported that she would arrange a “Time to Listen” course, locally, for club welfare officers in October 2015. She asked whether the Association would support arranging team mangers courses and a young volunteers’ course in the County area. It was AGREED to defer consideration of the suggestions to the next meeting.

Helen also referred to progress towards Swim21 accreditation for a number of clubs in the Association’s area. In Buckinghamshire, all but one club was now accredited, and Helen would like the remaining clubs in Berkshire to “come into the fold”.

38 REPORTS BY DISCIPLINE MANAGERS AND OTHER APPOINTEES

In accordance with the annual programme for discipline managers and other appointees to attend meetings of the Board, reports were expected on swimming events and disability swimming.

The Board formally **NOTED** a report by Performance Swimming Events’ Manager circulated with the agenda for the meeting. As a postscript to his report, the Manager advised that an error in calculating points for the Lambert Cup had been resolved after the completion of the Championships. Reservations had been made at the Magnet Centre for short course events in January for the 2016 Championships, with the long course vents to be held at Wycombe or Aldershot, dependant on whether the Wycombe pool would be available at that time.

The President commented that he had considered the Championships to have been excellent, and had been well received by the coaches of the assigned clubs. He congratulated the Performance Swimming Events' Manager on the report.

39 MATTERS ARISING ON THE MINUTES

31 County Coach

Consideration of the proposal to remunerate the County Coach was deferred, pending receipt of information about the practices of other county associations.

40 VICE-PRESIDENT

It was noted, with regret, that no nominations or expressions of interest had yet been received for the office of Vice-President for the current year.

41 FINANCE

In presenting her apologies for absence, the Hon Treasurer had advised that she was working on the accounts for the year ended 31 March 2015, and had requested the prompt submission of claims etc relating to that years.

42 CORRESPONDENCE

The Hon Secretary reported that correspondence had been limited to the Club Update for April 2015 from ASA South East Region.

43 ASA SOUTH EAST REGION

The Hon Secretary reported on the meeting of the ASA South East Region Management Board in March 2015, when representatives of sub-regions had been invited to make statements and ask questions. He and the President (who had attended) commented on the confrontational stance adopted by visitors from some sub-regions.

The Regional Management Board had decided to set its budget for 2015/16 at a deficit of £87,000. Unfortunately, this did not meet the aspirations expressed in every discipline or activity, and some would have to pare back their requests. Even so, the Board believed that it would have to increase the affiliation fees for category 1 and 2 members in 2016, in order to deliver a sustainable budget.

44 ANY OTHER BUSINESS

- A The President reported the viewing figures for the videos from the County Championships available via the website.

The meeting concluded at 2050hrs.

Berkshire and South Buckinghamshire ASA
(Sub-Region of the ASA South East Region)
Period ended 31 March 2015

DRAFT

Period ended
31 March 2015

Year ended
31 March 2014

Income and Expenditure Account

Income

2015 County Championship receipts	21,550		24,436
2014 Development Meet	6,423		6,230
Synchro Receipts	240		272
Inter County Gala rebate	1,000		1,000
T shirts sold	132		161
Interest received	42		43
	29,387		32,142

Expenditure

2015 County Championship expenditure	9,490		8,486
2014 Development meet	1,817		1,785
Bursaries	804		898
Synchro Expenses	234		141
Masters expenditure	525		
2014 Development camp	1,062		3,525
Inter county Gala expenditure	2,840		2,509
County polo shirts/Promotion	172		819
Trophies etc	4,106		3,814
President & Hon. Secretary's expenses	476		376
Room hire (meetings etc)	297		382
Accountancy	480		480
Depreciation	1,377		1,377
Miscellaneous expenditure	198		76
	23,878		24,668
Income over expenditure	5,509		7,474

Balance sheet

Assets

Liabilities

Bank accounts	116,554	Accruals	7,780
Debtor	132	Funds 01 April 2013	104,775
Fixed Assets(AOE Backup)	1,378	Income over expenditure	5,509
	118,064		118,064

Debtor: Sale of shirts	132	Accruals: RBWM pool hire	6,060
		P Upton accountancy	480
		County Champ exp	1,240
			7,780

B & SB ASA

2015 County Championships & 2014 Development meet
Year ended 31 March 2015

DRAFT 2015 County Championships

	<u>2015</u>	<u>2014</u>
<u>Receipts</u>		
Entries	16,076.42	17,283.00
British Gas subsidy		500.00
Door takings & raffle	4,676.01	5,710.00
Fine designs	797.40	646.00
Mailsports	-	297.00
	<hr/> 21,549.83	<hr/> 24,436.00
<u>Expenditure</u>		
Pool Hire/AOE hire	7,300.00	5,517.00
Trophy repair	110.00	949.00
Catering & Water	951.00	1,036.00
Programme printing	726.00	801.00
Officials expenses		4.00
AOE costs	243.05	
R. Moore sundry expenses	160.21	179.00
	9,490.26	8,486.00
	<hr/> <u>12,059.57</u>	<hr/> <u>15,950.00</u>

PROPOSED AMENDMENT TO THE SOUTH EAST REGION CONSTITUTION

MEMBERSHIP OF THE MANAGEMENT BOARD

Existing Rule

8.2.2 Voting membership shall be 12 persons elected by the Regional Council.

Proposed Rule

8.2.2 Voting membership shall be 6 persons elected by the Regional Council plus 1 person nominated by each Sub Region.

Existing Rule

8.2.4 The Management Board members shall have a term of office of three years with one third of them, as nearly as possible, retiring each year. Retiring members shall be eligible for re-election as appropriate.

Proposed Rule

8.2.4 The Management Board members elected by the Regional Council shall have a term of office of three years with one third of them, as nearly as possible, retiring each year. Retiring members shall be eligible for re-election as appropriate. The term of office of the members nominated by the Sub Regions shall be three years with retiring members being eligible for re-appointment by the Sub Region Management Committee

Purpose of the Proposed Rule Changes

The introduction of these rule changes will allow the Sub Regions to have an input into the workings of the Management Board and will improve communication between the Region and the Sub Regions.



Hampshire County Amateur Swimming Association

(Affiliated to A.S.A. S.E. Region)

President

Mr. G. V. Stanley (Romsey & Totton SC)
19 Sylvan Drive, North Baddesley, Hampshire SO52 9NA
Tel: 02380 410753

Hon. Life Presidents

Mr. J M Ramsay, 71 Tavistock Road, Fleet, GU13 8EL
Mr. M Firmin, 32 Woodside Road, Weybourne, Farnham, , GU9 9DT

May 2015

To all members of the South East Region Sub Region Management Teams

Dear Colleague

Hampshire County ASA is becoming increasingly concerned that the composition of the Regional Management Board no longer reflects the needs and aspirations of Clubs and members throughout the Region.

We have lodged our concerns over the past year regarding the Communication Policy adopted by the Board.

- We have asked for the Minutes of the Board Meetings to be circulated direct to the Sub Regions to ensure that we are all aware of the contents of Board Meetings. This has been repeatedly refused under the argument that the Minutes are published on the Regional Website and that will suffice, yet they are seldom published in a timely manner.
- We have asked for the Liaison Meetings to be increased to 4 per year to be hosted by each Sub Region in rotation, thereby reducing the need for each Sub Region's Delegates to travel to every meeting. This has been refused and although the number of Liaison Meetings has been increased to 2 per year, they are both at Guildford.
- To Hampshire, these points represent a Policy of "If you want to find out what is happening then you must come to us, we are not coming to you".

In addition, we have lodged a strong objection to the Regional Budget for 2015/6. We cannot support a Budget which increases the Affiliation Fee of our Category 1 & 2 members to fund Projects which have little or no benefit to these members. The Regional Management Board's response to our objections was "Once the Board has fixed the Budget, the Sub Regions cannot do anything about it".

As a result of the above, Hampshire County ASA will be submitting the attached proposal for amendments to the South East Region Constitution at the forthcoming Annual Council Meeting.

I hope that you will support us in this matter and will send a strong number of Delegates to the Annual Council Meeting who will support our Motion.

In the longer term, Hampshire County ASA is also reviewing the wording of Rule 12 with a view to allowing more interaction between Delegates and the Regional Management Board thus ensuring that issues are aired and discussed within an open forum.

In the meantime, if you have any observations or questions, I will be pleased to receive them.

Yours sincerely

Graham Stanley
Chairman Hampshire County ASA Management Committee

Graham Stanley
President and Chairman Hampshire County ASA
Past President of Romsey and Totton SC