

**Berkshire & South Buckinghamshire ASA**  
(A sub-region of ASA South East Region)

MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON 7 FEBRUARY 2012 AT THE WINDSOR LEISURE CENTRE, STOVELL ROAD, WINDSOR, COMMENCING AT 2000HRS.

Present: N J R Brand (President), R F Penfold (Hon Secretary), Mrs R Large (Asst Hon Secretary), Mrs M M Felmingham (Hon Treasurer), Mrs E M Adams, K H Adams, S Fillingham, Mrs S D Green, Miss S M Harrison, Mrs J R Hulbert, E J Lyne, D Mason, J Mills, R Pay, R G Prior, J Rowley, G D Shields, L Sturgess.

Also present: Ms J Bunn (Aquatic Officer, ASA South East Region).

Apologies for absence were received Ms J Brown, Mrs M S Lyne, D McCreadie, R J Moore, K J Rolph, Mrs L Rootes, F W Timms, Miss H Whittle.

**27 MINUTES**

The minutes of the meeting held on 15 December 2011 were agreed and signed by the President as a correct record, subject to the following corrections:

- The year being "2011" in Minute 18.1
- The completion of the name "Ms J Massie" in Minute 22
- The year in the heading of Minute 26 being "2012".

**28 MATTERS ARISING ON THE MINUTES**

15/4C It was agreed that Mr B Odell be invited to attend meetings of the Committee until his expected election as President, in July 2013.

23 It was noted that the Constitution Review Sub-Committee had yet to meet, but that 2 members of the Committee had submitted suggestions for amendments to the Rules of the Association.

26 A President's County Badge was presented to the President.

**29 CORRESPONDENCE**

	Date	To/From	Subject
1	16.12.11	Bucks & Milton Keynes Sports Partnership	December E-News 2011
2	23.12.11	Regional Director, ASA South East Region	Requesting supply of contact details of President to Berkshire County Sports Partnership
3	30.01.12	Regional Office & Finance Administrator, ASA South East Region	Application for affiliation, Newlands School, Maidenhead

It was agreed that there were no objections to the affiliation.



Again, the Committee did not see a role for the Swimming Committee with the promotion of this masters' event. The Swimming Officials' Organiser was willing to help secure the team of poolside officials to manage the event. It was felt that the Hon Secretary, Masters Committee should be able to identify personnel to provide the back office facilities.

It was agreed to advise the Hon Secretary, Masters Committee, as set out above.

#### **4 Swimming**

The Championships Assistant Hon Secretary reported orally, covering the following:

- Plans for the County team would be considered at the meeting of the Swimming Committee later in the month;
- The Committee had decided, following a poll of club representatives, not to proceed with the No Frills meet in 2012.
- Entries for the championships had fallen from 3305 in 2011 to 3082 in 2012, but all entries had been accepted, except a handful for the 800m and 1500m events
- The reliance on entry times set at licensed events had been successful, although some anomalies in the system of recording results from licensed events had been identified
- The Championships Hon Secretary and his Assistant had had a successful meeting with the management of the Magnet Centre, although it was discovered from that meeting that a slide was to be installed into the main pool, which would reduce the area behind the start finish end of the pool.

#### **5 Synchronised Swimming**

It was reported that swimmers from Reading Royals SSC had achieved 4 silver medals and 4 bronze in individual events at the National Age Group competitions and 2 silver and 1 bronze medal in the team events.

### **32 REPORTS OF OFFICE HOLDERS**

#### **1 Hon Trophies' Secretary**

In presenting her apologies for absence, the Hon Trophies Secretary had advised that most of the trophies for the [swimming] championships had been returned and that the medals, rosettes and salvers had been ordered.

#### **2 Water Polo Manager**

No report.

#### **3 Public Relations Officer**

The Public Relations Officer made the draft of the centenary brochure available to Members electronically, and requested comments thereon by 9 February 2012. The Committee authorised the printing of 500 copies of the brochure, at a cost not to exceed £1,200.

#### **4 Swimming Officials' Organiser**

The Swimming Officials' Organiser advised that she had nothing of significance to report.

### **33 SUB-REGIONAL DEVELOPMENT PLAN**

It was noted that there had been no further progress with refining the sub-regional development plan.

### **34 REPORT OF AQUATIC OFFICER**

The Committee considered a report by Julie Bunn, the Aquatic Officer for Surrey & East Berkshire, which report had been circulated with the agenda for the meeting.

The Committee again expressed its disappointment of the reaction of the Berkshire clubs to the young volunteers' programme.

Ms Bunn expressed a willingness to help with promotion of a county training day. The Committee felt that the first step would be to get an indication from the ASA/the Region's staff as to what particular sessions would be of benefit to clubs, especially those seeking accreditation/reaccreditation for Swim21. Once that was established, the outline of the day should be put to clubs, after which, assuming a positive response, arrangements could be made as to date and location.

Reference was made to the survey by the Berkshire County Sports Partnership. Clubs were encouraged to respond.

### **35 ASA SOUTH EAST REGION**

Mr R G Prior reported that the ASA had revised its staffing/management structure, in the light of its difficulties in achieving targets set by external funders, to secure greater participation in swimming as a form of regular exercise. It had decided that its performance would be improved if all staff, including regional directors, were managed from Loughborough, rather than in the regions. There was to be another meeting on the subject, for regional chairmen, later in the month. It was likely that the ASA's new offering for clubs, in recognition of their importance to the sport, would be unveiled then.

It was also reported that the Regional Management Board had yet to finalise its budget for 2012/13. The Board's Finance Sub-Group was recommending a deficit budget, although, given the uncertainty about future external funding, it was unlikely that deficit budgets would be sustainable in future years.

### **35 RATIFICATION OF COUNTY RECORDS**

The submitted claim for a County record, as set out below, was ratified

Sex/Age	Event	Swimmer	Club	Venue	Date	Time
Girls	100m Freestyle LC	A Fillingham	Bracknell & Wokingham	Hillingdon	17.12.11	59.96

### **36 ANY OTHER BUSINESS**

Reference was made to the clash of the Schools' Games with the Regional Youth Championships. The President undertook to look into the matter and report back.

There being no further business, the meeting closed at 2145 hrs.