

Berkshire & South Buckinghamshire ASA
(A sub-region of ASA South East Region)

MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON 14 SEPTEMBER 2010 AT THE WINDSOR LEISURE CENTRE, STOVELL ROAD, WINDSOR, COMMENCING AT 2000HRS.

Present: Mrs S D Green (President), R F Penfold (Hon Secretary), Mrs E M Adams, K H Adams, N J R Brand, S Fillingham, Mrs J Hopkins, Mrs J Hulbert, E J Lyne, D Mason, R J Moore, R G Prior, J Rowley, G D Shields, Ms S Topchik, Miss H Whittle (from Minute 3B), H H V Wilkinson.

Also present: Ms H Mack (Regional Club Development Officer, ASA South East Region), P Stewart.

Apologies for absence were received Mrs J Brown, Mrs B Coker, Mrs M M Felmingham (Hon Treasurer), Miss S M Harrison, Mrs R M Large, Mrs M S Lyne, K J Rolph, Mrs L Rootes, F W Timms.

1 MINUTES

The minutes of the meeting held on 24 June 2010 were agreed and signed by the Chairman as a correct record, subject to the substitution of the word “for” for the word “fro” in the penultimate line of Minute 49/16/13C/38, the correction of the name “Aldershot” in the penultimate paragraph of Minute 49/41.3 and renumbering after minute 49.

2 MATTERS ARISING ON THE MINUTES

49/41.3 The Championships Hon Secretary reported that coaches and other club representatives had met in July 2010, to discuss the proposals for the 2011 County Championships. As a result of views then expressed, the event calendar had been revised so that the evening session at Aldershot would be held on 26 February 2011.

It was noted that the centenary working party had yet to meet.

Mr R G Prior indicated that he had been saddened to read of the Committee’s reaction to the response to the unfortunate clash between the No Frills Meet and the Regional Youth Championships. He feared that the similar clash would occur in 2011, given the limited availability of suitable pools for the Region’s events. Members expressed the hope that a solution would have been found by the time that the Committee next met.

50.11 Ms H Mack, the Regional Club Development Officer, indicated that she had arranged a course for young volunteers in Buckinghamshire, and that she intended to ensure that there was a similar course in Berkshire.

50.14 It was noted that the conference, arranged to be held with the Annual Council meeting of the ASA South East Region, had been cancelled because of an apparent lack of interest – few places had been booked. The Region’s Development Group was exploring possible options for club conferences, perhaps at a variety of locations, in the coming year.

3 MATTERS REFERRED BY COUNCIL

The Committee considered matters referred from the Annual Council Meeting held on 14 July 2009.

A Vacancies for office holders

It was reported that there had been no nominations for the offices of Championships Assistant Hon Secretary, Hon Secretary, Diving Committee, Trophies Hon Secretary, Hon Synchronised Swimming Competitions Secretary and Water Polo Manager.

The Hon Secretary reported an expression of willingness to serve in one of the vacant posts.

RESOLVED: 1 That the following appointment be made for the period to 31 August 2011:

Trophies Hon Secretary	Mrs J Brown
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2 That consideration of the remaining vacancies be deferred.

B Vacancies for members of the Executive Committee

There were 3 vacancies for members of the Executive Committee, but a late nomination had been received from Ms T Turner (Tilehurst SC), and Miss H Whittle (Reading SC), who was present, had expressed an interest in serving.

RESOLVED: 1 That Ms T Turner and Miss H Whittle be appointed as Members of the Executive Committee until 31 August 2011.

2 That a nomination for a person to serve as a Member of the Executive Committee be invited from Wycombe District SC.

4 ELECTION OF COMMITTEES

The Committee was invited to elect committees, in accordance with Rule 8.2.5.1, and appoint a Finance Sub-Committee, in accordance with Rule 8.2.9.

The following sub-bodies were elected/appointed:

General Purposes Committee

Mrs J Hulbert	E J Lyne	Mr R Moore
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Synchronised Swimming Committee

Mrs S Buckley S Young	Mrs P A Jack	Mrs J White	Mrs M Young	Ms
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Finance Sub-Committee

Mrs R Large

It was agreed to defer the election of the Diving, Masters and Swimming Committees

5 CORRESPONDENCE

	Date	To/From	Subject
1	16.04.10	Ms F Laing	New Secretary for Bracknell & Wokingham SC – Suzanne Parnham, 45 Fleet Road, Farnborough, Gu14 9RB: 01252 663161:

sue_parnhamworsley@hotmail.co.uk

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| 2 | 12.07.10 | Regional Office & Finance Administrator, ASA South East | List of volunteers for roles at London 2012 – includes following “from Region Berkshire” – Katie Austin, Beverley Skelton, Mila Robertson, Jenny Norvill |
| 3 | 19.07.10 | British Gas Swimfit | July Newsletter |
| 4 | 22.07.10 | Ms K Moss, Office of Judicial Administration, ASA | Judicial Commissioner’s determination in case Mr I Dallow v Chalfont Otters SC |
| 5 | 27.07.10 | Ms K Moss, Office of Judicial Administration, ASA | Judicial Commissioner’s determination in case Mr P Dodd v Mr B Snodgrass and Chalfont Otters SC |
| 6 | 11.08.10 | Events Officer, ASA | Invitation to compete in British Gas ASA National County Team Championships, 17.10.10, Sheffield |

This had been passed to Mrs E Waddy. The invitation had been accepted on behalf of the Association.

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| 7 | 13.08.10 | Regional Director, ASA South East Region | Encloses administration grant - £800 – from ASA South East Region: grant ceases this year |
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This had been passed to Hon Treasurer.

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| 8 | 09.09.10 | Senior Development Manager, Bucks & Milton Keynes Sports Partnership | Seeks nominations for Bucks Sports Awards 2010 |
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It was agreed to nominate Mrs B Prescott for an award.

6 HON TREASURER'S REPORT

There was no report from the Hon Treasurer.

7 REPORTS OF COMMITTEES

1 General Purposes

There had been no meeting.

2 Synchronised Swimming

Nothing to report.

3 Diving

No report

4 Masters

Mr R J Moore commented that entries for the masters' open meet were coming in, albeit slowly: he expected that there would be sufficient entries to justify the event.

5 Swimming

See Minute 2/49: nothing further to report.

8 REPORTS OF OFFICE HOLDERS

1 Swimming Officials' Organiser

The Swimming Officials' Organiser reported on a number of courses underway, including catering for an increasing number of Judge 2 candidates. She was finalising the arrangements for the [mandatory] contemporary issues' course.

2 Hon Trophies' Secretary

No report.

3 Water Polo Manager

No report.

4 Public Relations Officer

The Public Relations Officer commented that the Association's website might benefit from an overhaul, an issue he intended to discuss with Mr J Mills.

9 SUB-REGIONAL DEVELOPMENT PLAN

Ms H Mack, the Regional Club Development Officer, indicated that she had arranged a meeting of the Development Sub-Group to be held on 7 October 2010.

10 ASA SOUTH EAST REGION

The Hon Secretary reported on the meetings of the ASA South East Region Regional Management Board held on 11 July and 6 September 2010, although the Board had taken no decisions of great moment at those meetings, save to cancel the conference arranged to be held on 18 September 2010. The Board had, however, learnt of proposals by the ASA to restructure its workforce, in the light of the withdrawal of Government funding for free swimming, with the likelihood that regionally based staff would return to regional management, which proposals were welcomed.

11 RATIFICATION OF COUNTY RECORDS

No claims for County records had been submitted

12 ANY OTHER BUSINESS

- A The President reminded the Committee that the County Dinner was arranged for 2 October 2010.
- B Ms H Mack advised that arrangements were being made for Dennis Yeoman to run a course for team managers' presenters. This would be targeted at experienced club personnel. A team mangers' training course would be held at Bracknell on 1 or 8 November 2010.
- C Ms H Mack also reported on progress with achievement of Swim 21 re-accreditation or validation. She advised that Swim21 on line was now available.
- D It was noted that the closing date for applications for funding from British Gas was imminent.
- E Reference was made to the further development of school/club links.
- F It was reported that Shelley Robinson was acting as regional co-ordinator for welfare officers.
- G Mr E J Lyne reported that he, Mrs E Adams, Mr J Mills and the Public Relations Officer had arranged to meet to discuss the County Handbook and its relationship with the website. They expected to report back to the next meeting.
- H The Championships Hon Secretary requested that Club's notify him on a rolling basis of the notable achievements of their swimmers, so that the Association's Annual Report, when next published, covered as many of the speed swimming successes as possible.

There being no further business, the meeting closed at 2130hrs.