

**Berkshire & South Buckinghamshire ASA**  
(A sub-region of ASA South East Region)

MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON 17 DECEMBER 2009 AT THE WINDSOR LEISURE CENTRE, STOVELL ROAD, WINDSOR, COMMENCING AT 2000HRS.

Present: P M Tiley (President), R F Penfold (Hon Secretary), N J R Brand, Mrs J Brown, S Dolan, Mrs S D Green, Mrs J Hulbert, D Mason, R G Prior, G D Shields, Ms S Topchik.

Apologies for absence were received Mrs E M Adams, K H Adams, Mrs M M Felmingham (Hon Treasurer), Miss S M Harrison, Mrs J Hopkins, Mrs P A Jack, Mrs R Large (Asst Hon Secretary), E J Lyne, Mrs M S Lyne, R Pay, K J Rolph, Mrs L Rootes, Ms C Smith (Swimming & Aquatics Development Officer, Bucks & Milton Keynes) F W Timms, Mrs T Turner, H H V Wilkinson

**14 THE LATE MRS L M HARRISON**

The Committee stood in silence in memory of the late Mrs L HM Harrison, who had died on 12 December 2009, and who had been President of the Association in 1991. The President paid tribute to the great support Mrs Harrison had given the Association, over many years.

**15 MINUTES**

The minutes of the meeting held on 10 September 2009 were agreed and signed by the President as a correct record, subject to the substitution of the name "Willis" for the name "Wills" in Minute 6.18 and in the last and ante-penultimate entries in Minute 12 and the substitution "13" for "65" as the number of the last minute.

**16 MATTERS ARISING ON THE MINUTES**

- 4B The Hon Secretary reported that Amersham SC had nominated Mr S Dolan, who was present at the meeting, for membership of the Committee. The Committee agreed to his appointment, and the President welcomed him.

It was understood that Wycombe District SC had identified a member prepared to serve on the Committee.

- 5 The following Committee was elected, in accordance with Rule 8.2.5.1

*Synchronised Swimming*

Mrs P A Jack      Mrs J White      Mrs M Young      Ms S Young

It was agreed again to defer the election of the Diving, Masters and Swimming Committees.

- 6.18 The Committee was pleased to note that County team had achieved 5<sup>th</sup> place, in the Division 1 event at the British Gas ASA National County Team Championships on 18 October 2009. This was acknowledged as the best ever result for the County team in the competition, and the Committee congratulated the team on this success. The Committee expressed particular gratitude to Mrs E Waddy and Mr N Willis, who had led the team, and agreed that they should be invited to lead the team, in their respective roles, for the 2010 event.

8.1 It was reported that the County Training Day, promoted jointly with the Oxfordshire & North Buckinghamshire ASA, had been cancelled through lack of interest, in that insufficient persons had enrolled for the various workshop by the closing date for applications. Members expressed disappointment about the outcome, although some commented that there had been little notice of the event, and it was awkwardly timed, given the summer recess. It was, however, noted that the event had been discussed by the Development Sub-Group in October 2008 and announced to the Committee in December 2008.

The Committee discussed whether a training day should be promoted in the future, given the success of similar ventures in other sub-regions. It was agreed, in principle, again to promote a County Training Day, but that only one further attempt would be made to mount such an event.

11 It was reported that the Regional Management Board of the ASA South East Region had, at its meeting on 6 October 2009, decided to reduce the affiliation fee for Category 1 members to £2 and to make the fee for Category 3 members nil, for 2010.

13A Mr R G Prior advised that the post of Regional Director had been readvertised, there being no applicant from the first advertisement considered worthy of appointment.

13C Mrs S Topchik expanded further on her suggestion about fostering inter-club co-operation, including possible joint training sessions etc. Mr R G Prior commented on how the suggestion might complement the proposals by the ASA and the Region for hub club arrangements and Swim 21 networks. Mrs Topchik was encouraged to progress her suggestion further with Mrs E Waddy and Mr N Willis, given their roles with the County team.

## 17 CORRESPONDENCE

	Date	To/From	Subject
1	13.09.09	Regional Director, ASA South East Region	Enquiring as to the sub-regional levy for 2010
		The Hon Secretary had responded that no levy would be imposed.	
2	21.09.09	Bucks & Milton Keynes Sports Partnership	Give it a go ... taster sessions and return to sport courses
3	23.09.09	Sports Development Assistant, Berkshire Sport	Course information, 2009/10
4	29.09.09	Bucks & Milton Keynes Sports Partnership	September 2009 Enews
5	08.10.09	Partnership Director, Bucks & Milton Keynes Sports Partnership	Invitation to attend, and nominate recipients for awards at, the Bucks Sports Awards 2009
6	14.10.09	British Gas and Swimfit Team	Welcome to Swimfit Newsletter
7	21.10.09	Regional Office & Finance Administrator, ASA South East Region	Enquiry about re-affiliation from Abbey School, Reading (as a school)
8	27.10.09	Regional Office & Finance	Outcome of review, by ASA South East

		Administrator, ASA South East Region:	Region Management Board, of affiliation fees for 2010
9	02.11.09	Regional Director, ASA South East Region	Invitation to British Swimming AGM and Open Meeting, 14.11.09, Birmingham
10	12.11.09	Regional Director, ASA South East Region	Regional update on staffing developments etc, sub-regional objectives etc
11	19.11.09	Partnership Administrator, Berkshire Sport	Berkshire Sport Course Schedule
12	24.11.09	Berkshire Sport	Launch of the Active Women Themed Round
13	25.11.09	Lead Officer (Sport), Berkshire Sport	Headlines from the Berkshire Sport Club Evening
14	25.11.09	Bucks & Milton Keynes Sports Partnership	Autumn 2009 Enews
15	09.12.09	Support Assistant, Berkshire Sport	Future Berkshire Sport courses
16	14.12.09	Sports Development Assistant, Berkshire Sport	Future Jobs Fund
17	14.12.09	Sports Development Assistant, Berkshire Sport	Information sheets about Berkshire local authorities and their policies regarding sport and recreation

## **18 HON TREASURER'S REPORT**

In presenting her apologies for absence, the Hon Treasurer advised that there was £74,000 in the Association's bank account. £1,000 had been received from the ASA towards the costs of the County team at the Inter County event.

## **19 REPORTS OF COMMITTEES**

### **1 General Purposes**

There had been no meeting.

### **2 Synchronised Swimming**

A report was circulated at the meeting. The proposal in the report, that a trophy, formerly used by the Reading Academy of Synchronised Swimming, be awarded for 18/19 age group figure competition in the County Championships, the trophy to be known as the Academy Trophy, was adopted.

### **3 Diving**

No report

### **4 Masters**

It was reported that the County Open Short Course event had passed off successfully.

## **5 Swimming**

It was noted that the entry packs for the 2010 Championships had been issued.

## **20 REPORTS OF OFFICE HOLDERS**

### **1 Swimming Officials' Organiser**

The Swimming Officials' Organiser advised that a projector, authorised at the last meeting, had been purchased and was in use. She advised that Mr J Mills had been successful in the Referee's theory examination.

### **2 Hon Trophies' Secretary**

The Hon Trophies Secretary advised that she was about to recall the trophies from 2009 holders.

She pointed that there remained 11 Championships' events for which there were no trophies. It was agreed that the purchase of trophies be authorised, at a total cost of up to £2,200.

### **3 Water Polo Manager**

No report.

### **4 Public Relations Officer**

No report.

## **21 SUB-REGIONAL DEVELOPMENT PLAN**

It was agreed to defer consideration of the Sub-Regional Development Plan pro tem.

## **22 ASA SOUTH EAST REGION**

The Hon Secretary and Mr R G Prior reported on the meetings of the ASA South East Region Regional Management Board in October and December 2009. Aside from the alteration to affiliation fees mentioned above, the Board had agreed to the appointment of Regional Club Development Officers, to help maintain support for clubs, following the loss of Regional Development Officers.

## **23 DATES OF MEETINGS, 2009**

**RESOLVED:** 1 That meetings of the Executive Committee be held as follows in 2010 at venues to be arranged by the Hon Secretary:

Tuesday 9 February  
Wednesday 7 April

Thursday 24 June  
Tuesday 14 September.

Thursday 16 December

2 That the Annual Council Meeting be held on Wednesday 14 July.

## **24 RATIFICATION OF COUNTY RECORDS**

The submitted claims for a County record, as set out below, were ratified

Sex/Age	Event	Swimmer	Club	Venue	Date	Time
Men	50m Butterfly SC	S King	Bracknell & Wokingham	Aldershot	07.11.09	25.40
	50m Butterfly LC	S King	Bracknell & Wokingham	Doha	09.12.09	25.54
	400m Freestyle SC	S King	Bracknell & Wokingham	Aldershot	07.11.09	3:58.42
Boys	50m Butterfly SC	S King	Bracknell & Wokingham	Aldershot	07.11.09	25.40
	50m Butterfly LC	S King	Bracknell & Wokingham	Doha	09.12.09	25.54
	200m Butterfly SC	S King	Bracknell & Wokingham	Aldershot	07.11.09	2:00.10
	200m Freestyle SC	S King	Bracknell & Wokingham	Aldershot	08.11.09	1:49.64
	400m Freestyle SC	S King	Bracknell & Wokingham	Aldershot	07.11.09	3:58.42
	400m IM SC	S King	Bracknell & Wokingham	Aldershot	07.11.09	4:29.81

## **25 INSTALLATION OF PRESIDENT FOR 2010**

The retiring President, Mr P M Tiley, presented the President's Chain and Badge to Mrs S D Green. The Committee applauded the President on her installation and paid tribute to the immediate Past President. The President presented Mr Tiley with a Past President's jewel.

There being no further business, the meeting closed at 2110hrs.