

**Berkshire & South Buckinghamshire ASA**  
(A sub-region of ASA South East Region)

MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON 14 OCTOBER 2008 AT THE WINDSOR LEISURE CENTRE, STOVELL ROAD, WINDSOR, COMMENCING AT 2000HRS.

Present: Mrs J Hulbert (President), R F Penfold (Hon Secretary), Mrs E M Adams, K H Adams, N J R Brand, Mrs S D Green, Mrs L M Harrison, Miss S M Harrison, Mrs J Hopkins, E J Lyne, D McCreadie, R G Prior, P Tanner, P M Tiley, F W Timms, Ms S Topchik, H H V Wilkinson.

Also present: Ms E Karlicka-Cook (Regional Director, ASA South East Region), Ms C Smith (Swimming & Aquatics Development Officer, Bucks & Milton Keynes).

Apologies for absence were received from Mrs R Large, Mrs M S Lyne, Mrs P A Jack, K J Rolph, G Shields, Mrs L Tilson.

**16 MINUTES**

The minutes of the meeting held on 11 September 2008 were agreed and signed by the President as a correct record, subject to the addition of the name of Mrs J Hopkins to those present, the deletion of her name as sending apologies for absence and the addition of the name of Mrs L M Harrison to those sending apologies for absence.

**17 MATTERS ARISING ON THE MINUTES**

- 3/38 The President presented Mrs J Hopkins with a Past President's Jewel.
- 4A The Hon Secretary advised that Ms J Brown had offered to take on the appointment of Hon Trophies Secretary.
- RESOLVED:** That Ms J Brown be appointed as Hon Trophies Secretary for the period to 31 August 2009.
- 4B The Hon Secretary advised that he had not yet received any nominations from Chalfont Otters, Maidenhead Marlins, Tilehurst, Windsor and Wycombe District SCs of persons to serve on the Executive Committee.
- 5 It was again agreed to defer the election of the Diving, Masters, Swimming and Synchronised Swimming Committees.
- 6 It was reported that ASA South East Region had affiliated Bulmershe Bluesharks SC, and assigned the club to this sub-region.
- 10.4 It was noted that Mr J Mills would officiate at the Inter-County event, instead of Mrs M King, who had withdrawn.
- 15B Further consideration was given to the proposal about a county training day, when a range of CPD courses, particularly aimed at clubs seeking to achieve, or be re-accredited for, Swim 21, could be offered in the morning and afternoon. It was suggested that the venture could be arranged jointly with the Oxfordshire & North Buckinghamshire ASA (ONB). It was agreed to approve the principle of the promotion of a County Training Day jointly with ONB and the Development Sub-Group was requested to take the matter forward.

## **18 CORRESPONDENCE**

	Date	To/From	Subject
1	10.09.08	Bucks & Milton Keynes Sports Partnership	Invitation to Bucks Sports Awards 2008
2	17.09.08	Sports Development Officer, Bucks Sport	Reactivate Bucks
3	28.09.08	Club Secretary, Chalfont Otters SC	New Secretary – Pippa Bradley, 69 Orchard Grove, Chalfont St Peter, SL9 9ET; garybr5@aol.com
4	01.10.08	Bucks & Milton Keynes Sports Partnership	Nominations for Bucks Sports Awards 2008
5	09.10.08	BucksSport Team	October E-News
6	10.08	ASA	Wavelength, issue 129

## **19 HON TREASURER'S REPORT**

There was no report from the Hon Treasurer.

## **20 REPORTS OF COMMITTEES**

### **1 General Purposes**

There had been no meeting.

### **2 Masters**

The Hon Secretary of the Masters' Committee reported on the Open Meet held on 4 October 2008, which had been well supported and very successful.

### **3 Swimming**

No report.

### **4 Synchronised Swimming**

No report.

### **5 Diving**

No report.

## **21 REPORTS OF OFFICE HOLDERS**

### **1 Water Polo Manager**

No report.

### **2 Public Relations Officer**

In presenting her apologies for absence, the Public Relations Officer had reported that polo shirts were available for County teams.

### **3 Swimming Officials' Organiser**

The Swimming Officials' Organiser reported on a request for officials for a schools' biathlon event.

### **4 Hon Trophies' Secretary**

No report.

## **22 SUB-REGIONAL DEVELOPMENT PLAN**

It was recognised that the Sub-Regional Development Plan would need to be reviewed once the Regional Plan had been updated.

## **23 ASA SOUTH EAST REGION**

The Committee congratulated Mrs E M Adams on the award of the Jeff Cook Memorial Plate at the ASA South East Region Council Meeting.

The Hon Secretary reported briefly on decisions of the ASA South East Region Management Board at its meetings on 4 September and 13 October 2008. The Board had reflected on decisions taken at the ASA Council, had agreed to extend the Regional Development Conference, and Council Meeting, to a whole-day event in 2009 and had decided, in the light of demand exceeding budgetary provision, to prioritise applications for bursaries for the remainder of the financial year, any further awards having to be met from external funding. The Board had also decided that the Region's staff should play no role in seeking to resolve internal club disputes, but should refer any such matters to sub-regional secretaries in the first instance.

The Regional Director reported on the Return to Sport initiative, in which Maidenhead Marlins were participating. She advised that the maternity cover Regional Development Officer had left, and on the appointment of the Regional Disabilities Coach.

## **24 BUCKS & MILTON KEYNES SPORTS PARTNERSHIP**

Ms C Smith reported on her work as the Swimming & Aquatics Development Officer for Buckinghamshire and Milton Keynes, with particular reference to the Make a Splash programme and club development.

**25      RATIFICATION OF COUNTY RECORDS**

No claims for County records had been submitted.

**26      ANY OTHER BUSINESS**

A      Mrs S Topchik wondered whether there would be local support for a session on long term parent development, as offered at the 2008 Regional Development Conference.

There being no further business, the meeting closed at 2055hrs.