

Berkshire & South Buckinghamshire ASA
(A sub-region of ASA South East Region)

MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON 9 APRIL 2008 AT THE WINDSOR LEISURE CENTRE, STOVELL ROAD, WINDSOR, COMMENCING AT 2000HRS.

Present: Mrs J Hulbert (President), R F Penfold (Hon Secretary), Mrs R Large (Asst Hon Secretary), Mrs E M Adams, K H Adams, Mrs B I Coker, Mrs L M Harrison, Mrs P A Jack, E J Lyne, Mrs M S Lyne, R Moore, D McCreadie, G Shields, L Sturgess, P M Tiley, F W Timms, Ms S Topchik.

Also present: Ms E Karlicka-Cook (Regional Director, ASA South East Region)

Apologies for absence were received from N J R Brand, Mrs M M Felmingham, Miss S M Harrison, R G Prior, K J Rolph, Mrs L Tilson.

37 MINUTES

The minutes of the meeting held on 12 February 2008 were agreed and signed by the President as a correct record.

38 MATTERS ARISING ON THE MINUTES

- 27/15.16 The Hon Secretary advised that the Association had paid the ASA Membership fees of its 5 category 3 members.
- 27/22 Members pointed out that the management of the Windsor Leisure Centre had introduced evening charges for the Centre car park. The Hon Secretary was requested to approach the management of the Centre about the lifting of the charges in respect of the Association's meetings.
- 27/24 In view of her absence, it was again agreed that Mrs J Hopkins should be presented with a Past President's Badge at the next meeting.
- 30.5 It was pointed out that the Masters' Open Meet would be held on 4 October.
- 35A The Committee was advised that the price of tickets for the County dinner was £15, not £17.50, as recorded in the Minutes of the last meeting. The President expressed her hope that more younger athletes would attend the event.
- 35E The President reported that 23 people, from 10 clubs, had attended Fund Raising Workshop, a very good attendance.

39 REPORT OF REGIONAL DIRECTOR, ASA SOUTH EAST REGION

The Regional Director of the ASA South East Region circulated a report on significant developments or proposals for the future, covering:

- plans for a swimming development officer for Berkshire;
- volunteer development, including, for instance, that 16 persons from clubs in the sub-region had benefited from Regional bursaries;
- consultation of the Region's draft aquatic strategy;

- arrangements for the Regional Development Conference on the day of the Annual Council Meeting, 13 October 2008.

The Committee was reminded that there had not been a partnership swimming development officer (PSDO) for Berkshire since March 2006. The Regional Director, in her report, indicated that she had been exploring, with partners, how that deficiency might be addressed. One possible way forward was to seek funding, from the Big Lottery Fund, and specifically, its Family Learning programme. While a post funded in this way would need to satisfy the criteria for programme, it would also provide capacity to contribute towards of a PDSO.

Against that background, ASA South East Region was prepared to submit a bid to the Big Lottery Fund, but needed to be assured that the Association supported that approach. After a full discussion, it was, on the proposition of the Hon Secretary, agreed that the Association should strongly support the bid to be made by the Region, the Committee being confident that the Association's Berkshire-based clubs would welcome the opportunity to promote the benefits of swimming, in terms of healthy living and safe exercise.

40 CORRESPONDENCE

	Date	To/From	Subject
1	18.02.08	Bucks & Milton Keynes Sports Partnership	February E-News
2	26.02.08	Regional Office & Finance Administrator, ASA South East Region	Seeks progress report on audit of club constitutions
3	03.03.08	Regional Director, ASA South East Region	Agreement with Berkshire Sport for support services for volunteers and clubs
4	13.03.08	Bucks & Milton Keynes Sports Partnership	March E-News
5	20.03.08	Bucks & Milton Keynes Sports Partnership	New training and education programme
6	26.03.08	Bucks & Milton Keynes Sports Partnership Manager	Details of vacancies Senior Competitions and 3 Schools Competition Managers
7	02.04.08	Regional Director, ASA South East Region	List of suspended clubs – Pangbourne College and Thames Valley Junior League were listed
8	03.08	ASA	Wavelength, issue 112
9	02.04.08	Yvette Heywood, ASA	Aquaforce e-flyer, issue 12
		This had been forwarded to the County Volunteer Organiser	
10	07.04.08	Regional Director, ASA South East Region	Copy of letter sent to suspended clubs
11	09.04.08	Bucks & Milton Keynes Sports Partnership	April E-News
12	04.08	ASA	Wavelength, issue 113

41 HON TREASURER'S REPORT

In presenting her apologies for absence, the Hon Treasurer had advised that preparation of the 2007-2008 accounts was underway and that she should be able to produce drafts before the end of April. The final figures for the County Championships would be settled soon, and would demonstrate a surplus. She had asked that anyone who was owed expenses for the year ended, or held invoices for the year, notify her as soon as practicable.

42 REPORTS OF COMMITTEES

1 General Purposes

There had been no meeting.

2 Synchronised Swimming

Nothing to report.

3 Diving

No report.

4 Masters

The Hon Secretary of the Masters' Committee reminded the Committee of the successes of County masters at recent events.

5 Swimming

The Minutes of the meeting of the Swimming Committee held on 27 March 2008 were received. The suggestions or proposals set out in the minutes in respect of the Championships 2009 were adopted, viz:

- events to swum fastest to slowest
- 800/1500m events to be held at Aldershot
- redesignate the junior relay trophies for the Youth relay events
- entry fees to be £5 for individual events, and £6 for team events
- A and B finals to be held fro the [Senior] Championships, with awards for the top3 in the A final only
- 3 BAGCAT awards to be made in each age group.

The Generals Purposes Committee was authorised to approve revisions of the Swimming Championships Conditions, to reflect the above decisions, and to recommend revisions to the general Championships Conditions to the Annual Council Meeting. A proposal to add the 100IM event to the Championships was referred to the Annual Council Meeting.

The Committee endorsed the continued appointment of Ms E Waddy as County team manager and the appointment of Mr N Willis as assistant County coach.

43 REPORTS OF OFFICE HOLDERS

1 Swimming Officials' Organiser

No report.

2 Hon Trophies' Secretary

No report.

3 Water Polo Manager

No report.

4 Public Relations Officer (*and County Volunteer Organiser*)

Noting to report.

44 SUB-REGIONAL DEVELOPMENT PLAN

The Hon Secretary reported that the Development Sub-Group had yet to meet to review the Sub-Regional Development Plan.

45 ASA SOUTH EAST REGION

The Hon Secretary reported briefly on decisions of the ASA South East Region Management Board at its meetings on 13 February and 12 March 2008, when the principal business had been setting the budget for 2008/9, raising the mileage rate paid to volunteers and receiving reports from discipline groups.

46 RATIFICATION OF COUNTY RECORDS

The submitted claims for a County record, as set out below, were ratified

Sex/Age	Event	Swimmer	Club	Venue	Date	Time
Men	4x100m Freestyle Team SC		Reading	Maidenhead	01.03.08	3:33.68
Girls	1500m Freestyle SC	R Mills	Reading	Maidenhead	23.02.08	17:50.60
	50m Backstroke SC	K Wills	Bracknell & Wokingham	Maidenhead	23.02.08	30.30
Ladies	4x 100m Freestyle Team SC		Reading	Maidenhead	01.03.08	4:02.38

It was noted that the record for M Harris, ratified at Minute 10 of the meeting held in October 2007, was for butterfly, not freestyle.

47 ANY OTHER BUSINESS

- A The President raised the prospect of the Association providing County awards for volunteers, in line with the national (Aquaforce) and regional awards' schemes.
- B It was reported that ASA South East Region had appointed a successor to Helen Beckley, as Regional Development Officer (Maternity Cover), with effect from 21 April 2008: Ms Beckley had taken up an appointment in Hampshire.

There being no further business, the meeting closed at 2200 hrs.