

Berkshire & South Buckinghamshire ASA
(A sub-region of ASA South East Region)

MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON 12 FEBRUARY 2008 AT THE WINDSOR LEISURE CENTRE, STOVELL ROAD, WINDSOR, COMMENCING AT 2000HRS.

Present: Mrs J Hulbert (President), R F Penfold (Hon Secretary), Mrs R Large (Asst Hon Secretary), Mrs M M Felmingham (Hon Treasurer), Mrs E M Adams, K H Adams, N J R Brand, Mrs D Dart, Mrs S D Green, Mrs L M Harrison, Miss S M Harrison, Mrs J Hopkins, E J Lyne, D McCreadie, R G Prior, G Shields, Mrs M Stalker, L Sturges, P M Tiley, Ms S Topchik, H H V Wilkinson.

Apologies for absence were received from Ms H Beckley, Mrs B I Coker, Mrs P A Jack, Mrs M S Lyne, K J Rolph, J P Sapey, Ms E Swain, Mrs L Tilson, F W Timms.

26 MINUTES

The minutes of the meeting held on 19 December 2007 were agreed and signed by the President as a correct record.

27 MATTERS ARISING ON THE MINUTES

- 14/3B At the commencement of the meeting, the President welcomed Mr D McCreadie to the Committee.
- 14/3C The Hon Secretary reported interest on the part of Wycombe District SC to nominate a person to serve as a member of the Committee.
- 14/4B It was agreed again to defer the election of the Diving, Masters, Swimming and Synchronised Swimming Committees.
- 15.11 It was noted that a number of members of the Committee had attended the ASA Club and County Conference, on 9 February 2008. A report on the event, from the County Volunteer Co-Ordinator, was circulated at the meeting. Unfortunately, the event had been reduced to one day, because of insufficient interest, and the dinner on the Saturday evening had been cancelled. Those who had attended reported briefly on the workshops in which they had participated and on some of the initiatives and documents, like good club guides, launched at the event.
- 15.16 The Committee agreed that the Association would continue previous practice, by paying the ASA membership fees of individual members in category 3 for 2008.
- 22 The Hon Secretary advised that all meetings would be held at the Windsor Leisure Centre.
- 24 It was agreed that Mrs J Hopkins should be presented with a Past President's Badge at the next meeting.

28 CORRESPONDENCE

| | Date | To/From | Subject |
|---|----------|--|--|
| 1 | 19.12.07 | Regional Development Officer, ASA South East Region | Refers to County Workforce Development Officers, to be officially launched at the Club and County Conference |

| | | | |
|--|----------|--|---|
| 2 | 12.07 | ASA | Wavelength, issue 109 |
| 3 | 04.01.08 | Yvette Heywood, ASA | Aquaforce e-flyer. |
| This had been passed to the County Volunteer Co-Ordinator. | | | |
| 4 | 07.01.08 | Regional Development Officer, ASA South East Region | Details of CPD event "An Introduction to Officiating at Events that include swimmers with a disability", Crawley, 16.02.08 |
| 5 | 10.01.08 | Regional Development Officer, ASA South East Region | Reports appointment of Debbie Griffiths as Sports Development Officer (Club and Coach) with Berkshire Sport |
| 6 | 16.01.08 | Bucks & Milton Keynes Sports Partnership | January E-News |
| 7 | 16.01.08 | Web/Information Officer, Royal Borough of Windsor & Maidenhead | Clubs and associations |
| 8 | 20.01.08 | Regional Director, ASA South East Region | Forwards copies of correspondence between Chief Executive, ASA and Wycombe District Council concerning 50m pool in High Wycombe |
| 9 | 30.01.08 | Swimming Development Officer, Bucks & Milton Keynes Sports Partnership | Raising money for Bucks Disability SC |
| 10 | 31.01.08 | Bucks & Milton Keynes Sports Partnership | Bucks Sport workshops in February '08 |
| 11 | 01.08 | ASA | Wavelength, issue 110 |
| 12 | 01.08 | Chairman, Wycombe & Marlow Area Sports Council | AGM, High Wycombe RUFC, 27.02.08, 7.30pm |
| 13 | 01.08 | UK Triathlon | Details of the Fun2Tri UK Triathlon Series |
| 14 | 04.02.08 | Yvette Heywood, ASA | Aquaforce e-flyer. |
| This had been passed to the County Volunteer Co-Ordinator. | | | |
| 15 | 02.08 | ASA | Wavelength, issue 111 |

29 HON TREASURER'S REPORT

The Hon Treasurer reported that the Association held c£48.5k in the current account. The cost of hiring the pool for the County competitions had been about £7k. The open masters' event, in the Autumn of 2007, had made a small profit.

30 REPORTS OF COMMITTEES

1 General Purposes

There had been no meeting.

2 Swimming

The Hon Secretary of the Swimming Committee reported on the arrangements for the imminent County Championships and Age Group events. She advised of an approach from Swim Therapy, who wished, in return for payment to the Association, for leaflets about their services to be inserted in the programmes for the Championships' rounds. Members were reluctant to accept the offered sponsorship, as it inferred endorsement of the supplier, and it was agreed not to take advantage of it.

The Committee Hon Secretary advised that Windsor SC had agreed to provide the infrastructure for the No Frills Meet. An approach had been received from ASASER Swimming Group for the Region's Youth 1500m event to be accommodated during the No Frills Meet. The Region had offered to waive the meet licence fee in return for a 2.5 hr morning session. Concerns were expressed by the length of the resulting swimming day, given 2 sessions of the No Frills Meet. However, it was agreed to accede to the request of ASASER, provided that the Region promoted the morning session as a separate event.

3 Synchronised Swimming

Nothing to report.

4 Diving

No report.

5 Masters

The Hon Secretary of the Masters' Committee advised that the Association's Masters Open Meet would be held at Maidenhead on Sunday 5 October 2008.

Reference was made to the booking of the pool at Eton College for the Short Course even, on 16 March 2008. It was agreed that, at this late stage, the booking (and the event) should be cancelled.

31 REPORTS OF OFFICE HOLDERS

1 Public Relations Officer (and County Volunteer Organiser)

In submitting her apologies for absence, the Public Relations Officer had advised that she had finalised, with the President, the arrangements for the County dinner.

2 Swimming Officials' Organiser

The Swimming Officials' Organiser reported that appointment letters in respect of the County Championships etc would be despatched during the week of the meeting. She commented that the new regime for the officials' examinations seemed to be taking off well.

3 Hon Trophies' Secretary

In submitting his apologies for absence, the Hon Trophies Secretary had reported on trophies, which had been returned late or not yet returned at all. He referred to the Committee's previous decision that those who returned trophies late were not entitled to take custody of any trophies won in the following year's competitions, although it seemed that the "guilty parties" this year would not be competing in the 2008 Championships.

The Trophies Secretary also reported that he had ordered age group medals, BAGCAT awards and the replacement 50m event trophies.

The Committee was once again reminded that Mr J P Sapey would retire as Trophies Secretary at the Annual Council Meeting 2008.

4 Water Polo Manager

No report.

32 SUB-REGIONAL DEVELOPMENT PLAN

The Hon Secretary commented that the Development Sub-Group ought to meet to review the Sub-Regional Development Plan.

33 ASA SOUTH EAST REGION

The Hon Secretary and Mr R G Prior reported briefly on decisions of the ASA South East Region Management Board at its meetings on 15 January 2008, when the principal business had been a discussion with Ms A Adams-King, the ASA's Director of English Programmes, about the strategic role of the Board and the future of Swim 21.

34 RATIFICATION OF COUNTY RECORDS

No claims for County records had been submitted.

35 ANY OTHER BUSINESS

A It was reported that the County Dinner, to be in the form of a barn dance, would be held at the Woodcote Village Hall on 28 June 2008. Tickets would cost £17.50.

B Reference was made to the request for sub-regions to appoint County Disability Liaison Officers. It was agreed to seek nominations via a notice on the website.

C Mr P M Tiley advised that he was seeking the services of officials for his Reading SC's Easter Open Meet.

D Mr N R J Brand reported the sad death of Mr G Morrison of Chesham SC, a member of the Executive Committee for many years.

E The President advised that the Fund Raising Workshop would be held at the Windsor Leisure Centre on 30 March 2008.

36 PRESIDENT ELECT

The Hon Secretary announced to the meeting that Mr P M Tiley had been proposed as President for 2009 by the meeting of Past Presidents, earlier that evening. The Committee congratulated Mr Tiley.

There being no further business, the meeting closed at 2115 hrs.