

Berkshire & South Buckinghamshire ASA
(A sub-region of ASA South East Region)

MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON 21 FEBRUARY 2006 AT THE WINDSOR LEISURE CENTRE, STOVELL ROAD, WINDSOR, COMMENCING AT 2000HRS.

Present: Mrs R Large (President), R F Penfold (Hon Secretary), Mrs M M Felmingham (Hon Treasurer), Mrs E M Adams, K H Adams, N Brand, Mrs S D Green, Miss S M Harrison, P T Hood, Mrs J Hulbert, E J Lyne, M A Proudfoot, J P Sapey, G Shields, Mrs M Stalker, P M Tiley, F W Timms.

Apologies for absence were received from D Admans, Mrs B I Coker, Mrs D Dart, Mrs J A Dawkins, Mrs L M Harrison, Mrs J Hopkins, Mrs P A Jack, Mrs M S Lyne, G Morrison, R G Prior, Mrs L Tilson, H H V Wilkinson.

15 PRESIDENT ELECT

The President announced to the meeting that Mr P T Hood had been proposed as President for 2007 by the meeting of Past Presidents, earlier that evening. The Committee congratulated Mr Hood.

The President also announced that the Past Presidents had recommended, in the light of the changed financial year and date of Annual Council Meeting, that the President should, henceforth, hold office for a calendar year, and be invested with the office at the final Executive Committee meeting in the preceding calendar year.

16 MINUTES

The Minutes of the meeting held on 8 December 2005 were agreed and signed by the President as a correct record, subject to

- a the inclusion of the name of Mrs M Stalker amongst those presenting apologies for absence,
- b the insertion of the word "appointed" after the word "been" in Minute 2 (60/51.10),
- c the substitution of the word "Treasurer" for the word "Treasure" in the first line of Minute 5,
- d the substitution of the name "Haslemere" for "Hashemite" in Minute 12.

17 MATTERS ARISING ON THE MINUTES

- 3 It was reported that Bracknell & Wokingham SC had nominated Mr G Shields and Reading Cygnets SC Mrs D Dart respectively to serve as members of the Executive Committee. It was understood that Maidenhead Marlins SC would shortly make a nomination.

It was agreed to defer consideration of the appointment Hon Secretary of the Diving Committee.

- 6 The following Committee was elected.

Synchronised Swimming Committee

Mrs M Fuller
Mrs A Pierro

Mrs J White
Mrs M Young

Mrs S Young

It was agreed to defer the election of the Diving, Masters and Swimming Committees.

7 It was reported that the meeting on 7 February 2006, concerning the Association's development plan, had been most successful. It was agreed that the development plan should be included on the agenda of all future meetings of the Committee.

13 The Hon Secretary advised that all meetings in 2006 would be held at the Windsor Leisure Centre.

18 CORRESPONDENCE

	Date	To/From	Subject
1	12.05	ASA	Education & Awards Body Update, no 1
2	11.01.06	Regional Director, ASA South East Region	Regional administration grant
3	13.01.06	Depart of Legal Affairs, ASA	Decision of tribunal about complaint – Ms M Mason v Reading SC [CONFIDENTIAL]
4	[This minute confidential to Exec members]		
5	01.06	ASA	Wavelength, issue 86
6	01.06	Wycombe District Council	Sports Development in the Wycombe District, v9 n1
7	01.02.06	Hon Trophies Secretary to Miss J Howard	Requests return of trophy
8	09.02.06	Bucks & Milton Keynes Sports Partnership	February E-News
9	11.02.06	Membership Services, ASA	Membership renewal pack, 2006
	It was agreed that the Association would pay the membership fees of its members in Category 3.		
10	14.02.06	Regional Development Officer, ASA South East Region	Gives details of vacancy for Community Swimming Coach with Active Surrey Sports Partnership
11	15.02.06	National Volunteer Co-Ordinator, ASA	ASA Volunteer Recognition Scheme Club Awards Pack
	On the suggestion of the County Volunteer Organiser, reported by Mr E J Lyne, it was agreed that the Officers would act for the Association in respect of any nominations received for awards, and that the General Purposes Committee be authorised to make recommendations, on behalf of the Association, for any awards at a higher level.		
12	16.02.06	Bucks & Milton Keynes Sports Partnership	County Volunteer & Young Leader of the Year Awards
13	02.06	Sport England South East	Newsletter, February 2006

19 HON TREASURER'S REPORT

The Hon Treasurer reported that she was finalising the accounts for 2004/5 and that the revised mandate for the bank accounts was with HSBC Bank plc.

20 REPORTS OF COMMITTEES

1 General Purposes

There had been no meeting since the last meeting of the Executive Committee.

2 Diving

No report.

3 Masters

In presenting her apologies for absence, the Hon Secretary of the Masters Committee had reported that the Masters' Long Course meet at High Wycombe had made a loss of £4.

4 Swimming

The Hon Secretary of the Swimming Committee advised that entry fees for the imminent Championships etc amounted to £18,700. Arrangements had been made for front-of-house support at each session.

A tentative booking had been made for the rounds of the Championships to be held in 2007.

The Committee Hon Secretary also reported that she was proceeding with arrangements for the "No Frills" event, although she had had no contact from Slough & Eton Dolphins SC, who had undertaken to manage the event for the Association.

Finally, a suggestion was made that the Association seek sponsorship for the County Championships in future years. Although some cynicism was expressed about whether financial sponsorship would be forthcoming, it was agreed to support the concept.

5 Synchronised Swimming

The Minutes of the meeting of the Committee held on 5 December 2006 were not available.

It was, however, reported that an open novice competition was to be promoted in 2006, and expected to be a profitable exercise: county awards would be made from that competition. In addition, under the terms of Long Term Athlete Development, County Championships would no longer be promoted, per se, but performances at Regional events, in October each year, would be used to determine County Champions.

21 REPORTS OF OFFICE HOLDERS

1 Hon Trophies' Secretary

The Hon Trophies Secretary reported that one trophy, awarded in 2005 to Miss J Howard then of Wycombe District SC, had been returned late.

The Hon Trophies Secretary sought, and received, approval to arrange for the repair of a damaged trophy at a cost of £350.

Finally, he suggested that if new medals were to be struck, for combined events with Oxfordshire & North Buckinghamshire, in 2007, orders would need to be placed in October 2006. Mr E J Lyne opined that that there were unlikely to be joint championships before 2008, if then.

2 Water Polo Manager

The Water Polo Manager reported the introduction of Swim 21 for that discipline.

3 Public Relations Officer (and County Volunteer Organiser)

Details were circulated about the County Dinner, to be held on 13 October 2006. It would be possible to book tickets via the website.

4 Swimming Officials' Organiser

The Swimming Officials' Organiser advised that 58 persons had volunteered to act as technical officials at the imminent County Championships etc.

Examinations would be held for judges, starters and race results on 24 April 2006. The Organiser reported problems within some clubs in arranging courses for examination candidates. She stressed the need for people to train as technical officials.

22 ASA SOUTH EAST REGION

The minutes of the meetings of the Regional Management Board held on 13 December 2005 and 18 January 2006, were noted. The Committee congratulated Mr R G Prior on his election as Chairman of the Regional Management Board for the period to 2010.

Reference was made to the difficulties faced by the Region in organising its Championships, in particular, to the availability of the new pool at Crawley.

23 RATIFICATION OF COUNTY RECORDS

The submitted claims for County records, as set out below, were ratified

Sex/Age	Event	Swimmer	Club	Venue	Date	Time
Girls	200m IM LC	K Ambridge	Wycombe District	Sheffield	28.01.06	2.23.49
Men	100m freestyle LC	S Burnett	Wycombe District	Sheffield	09.08.05	48.68

24 ANY OTHER BUSINESS

- 1 Mr P T Hood reported on his informal discussions with Mr M Green of Albatross DC about the County Association.
- 2 Mr E J Lyne reported on progress with the discussions with the Oxfordshire & North Buckinghamshire ASA about the possibility of combination to form a sub-region of ASA South East Region.
- 3 Mrs J Hulbert advised that she was shortly to attend a team managers' tutors' course.

There being no further business, the meeting closed at 2155 hrs.