

Berkshire & South Buckinghamshire ASA
(County Association of Southern Counties ASA)

MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON 8 DECEMBER 2005 AT THE WINDSOR LEISURE CENTRE, STOVELL ROAD, WINDSOR, COMMENCING AT 2000HRS.

Present: Mrs R Large (President), R F Penfold (Hon Secretary), Mrs M M Felmingham (Hon Treasurer), Mrs E M Adams, K H Adams, N Brand, T C Chambers, Mrs B I Coker, Mrs J A Dawkins, Mrs S D Green, Mrs J Hopkins, Mrs J Hulbert, Mrs P A Jack, E J Lyne, Mrs M S Lyne, R G Prior, M A Proudfoot, J P Sapey, P M Tiley, H H V Wilkinson.

Also present: Ms E Karlicka-Cook (Regional Director, ASA South East Region), Ms E Swain (Partnership Swimming Development Officer, Buckinghamshire & Milton Keynes).

Apologies for absence were received from D Admans, Mrs L M Harrison, Miss S M Harrison, P T Hood, G Morrison, Mrs L Tilson, F W Timms.

1 MINUTES

The Minutes of the meeting held on 5 October 2005 were agreed and signed by the President as a correct record, subject to the insertion of the word "Officer" after the word "Development" in the first sentence of Minute 60/51.10.

2 MATTERS ARISING ON THE MINUTES

60/50 It was reported that the hire charge for the Aldershot Garrison pool for the No Frills Meet in 2006 would be discounted to reflect the facilities not available for the similar Meet in 2005.

60/51.10 The Hon Secretary reported that Miss K Hodges had been as the Berkshire Partnership Swimming Development Officer.

3 MATTERS REFERRED BY COUNCIL

The Committee considered matters referred from the Annual Council Meeting held on 24 November 2005.

A Vacancies for office holders

It was reported that there had been no nominations for the offices of Assistant Secretary, Hon Secretary of the Diving Committee, Hon Synchronised Swimming Competitions Secretary and Water Polo Manager, although there had been expressions of interest in 3 of the posts.

RESOLVED: 1 That the following appointments be made for the period until the next Annual Council Meeting:

Assistant Secretary	Mrs R Large
Hon Synchronised Swimming Competitions Secretary	Mrs J Hulbert
Water Polo Manager	P T Hood

2 That consideration of the vacancy for Hon Secretary of the Diving Committee be deferred.

B Vacancies for members of the Executive Committee

There were 8 vacancies for members of the Executive Committee, and no nominations received. On the proposal of E J Lyne, seconded by Mrs P A Jack, and amended, with the consent of the mover and seconder, by the Hon Secretary, it was

RESOLVED: That nominations for persons to serve as Members of the Executive Committee be invited from Albatross DC, Bracknell & Wokingham SC, Chalfont Otters SC, Maidenhead Marlins SC, Reading Cygnets SC, Slough & Eton Dolphin SC, Windsor SC and Wycombe District SC.

4 CORRESPONDENCE

	Date	To/From	Subject
1	08.10.05	Club Secretary, Chesham SC	Advises of new Secretary – Mrs Tricia Rea, 15 Hazelwood Close, Chesham, HP5 3DR: 01494 778018: tricia.rea@ntlworld.com
2	17.10.05	Sports Development Manager, Bucks & Milton Keynes Sports Partnership	Bucks & Milton Keynes Sports Partnership E-News, October 2006
3	18.10.05	Mrs L Poore	Advises of new Secretary of Amersham SC – Linda Cameron, 6 Sandy Lodge Road, Rickmansworth, WH3 1LJ: 01923 897722: gibsongirl550122@yahoo.co.uk
4	19.10.05	Mrs M Jackman	Advises of new Secretary of Windsor & Maidenhead Starfish SC – Mrs Erin Cook, 21 Worcestershire Lea, Warfield, Bracknell, RG42 3TQ: 01344 426711: erincook@mac.com
5	04.11.05	Regional Director, ASA South East Region	Decisions of Regional Management Board, October 2006
The Officers had decided, as a matter of urgency, that, in view of the continued administration grant from ASA South East Region, the Association would not levy a sub-regional fee in 2006.			
6	07.11.05	Commercial Director, ASA	Cheestrings sponsorship of ASA age group swimming
The Officers had decided, as a matter of urgency, and in line with previous decisions of the Executive Committee, not to accept Cheestrings as a sponsor for the County Age Group Competitions, 2006.			
7	10.11.05	Regional Director, ASA South East Region	Advance notice of Special Council Meeting of ASA South East Region, 14.01.06, and nomination papers
8	17.11.05	Sports Development Manager, Bucks & Milton Keynes Sports Partnership	Gives notice of meeting of the Bucks Sports Development Forum, Stoke Mandeville, 30.11.05
9	29.11.05	Impsport (Lincoln) Ltd	Help support England at the 2006 Commonwealth Games

The Hon Secretary advised that the Company had the tacit support of the ASA for its marketing/fundraising venture, and it was agreed, therefore, to support the proposal.

10	11.05	Major Sports Events Manager, Sport England South East	Advising of her appointment and seeking information about events
11	11.05	Optimus Publishing	Details of Child Protection in Sport conference, London, 31.01.06
12	12.05	ASA	Wavelength, issue 85

5 HON TREASURER'S REPORT

The Hon Treasure reported that she had yet to meet with her predecessor, to effect a hand over.

It was proposed that the mandate to the bank be amended, to allow cheques on the Association's account to be signed by either the Hon Treasurer or the Hon Secretary. The proposal was agreed.

6 ELECTION OF COMMITTEES

The Committee was invited to elect committees, in accordance with Rule 8.2.5.1, and appoint a Finance Sub-Committee, in accordance with Rule 8.2.9.

The following sub-bodies were elected/appointed:

General Purposes Committee

Mrs E M Adams	P T Hood	Mrs P A Jack	E J Lyne
Hon Secretary, Diving Committee			

Finance Sub-Committee

Mrs J A Dawkins	Mrs J Hulbert	R G Prior
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It was agreed to defer the election of the Diving, Masters, Swimming and Synchronised Swimming Committees.

7 DEVELOPMENT PLAN

Mrs J Hulbert introduced the draft interim development plan of the Association, prepared by the Development Plan Sub-Group, for the period to 31 March 2006, excerpts from which draft had been circulated with agenda for the meeting. Subject to circulation of the full text, it was agreed to adopt the interim development plan.

Consideration was given to the drafting of the full Plan, required for the period commencing on 1 April 2006. It was suggested that a first step could be a conference, of delegates of all clubs assigned to the sub-region, to establish what they considered to be priorities for development, perhaps by way of an expanded meeting of the Berkshire Swimming Action Group, arranged to be held on 7 February 2006. The Committee agreed that a conference/meeting should be held early in February 2006 to assist the formulation of the plan. The Hon Secretary was requested to progress the arrangements with the Regional Director, the Regional Development Officer and the Partnership Swimming Development Officers.

8 REPORTS OF COMMITTEES

1 General Purposes

There had been no meeting since the last meeting of the Executive Committee.

2 Synchronised Swimming

The Minutes of the meeting of the Committee held on 5 December 2006 were not available.

Reference was made to the only club offering synchro in Oxfordshire & North Buckinghamshire, Witney SC, and the lack of competitive opportunities they suffered. It was agreed that, for the purposes of synchronised swimming competitions promoted by the Association, Witney SC be deemed to be assigned to Berkshire & South Buckinghamshire.

3 Diving

No report.

4 Masters

The Hon Secretary of the Masters Committee reported that she had received few entries, thus far, to the Masters' Long Course meet at High Wycombe in January 2006.

5 Swimming

The Hon Secretary of the Swimming Committee advised that she was in contact with clubs about support roles at the rounds of the County events in February and March 2006.

9 REPORTS OF OFFICE HOLDERS

1 Swimming Officials' Organiser

The Swimming Officials' Organiser advised that she was seeking the transfer of records from her predecessor.

2 Hon Trophies' Secretary

The Hon Trophies Secretary reported that he had written to the holders of [speed swimming] trophies, seeking the return of the trophies. Medals had been ordered for 2006.

3 Water Polo Manager

No report.

4 Public Relations Officer (*and County Volunteer Organiser*)

Nothing to report.

11 ASA SOUTH EAST REGION

The notes of the meeting of the Shadow Management Board of the ASA South East Region, held on 15 September 2005 and the minutes of the meeting of the Regional Management Board held on 13 October 2005, were noted.

It was agreed that Mrs E M Adams, K H Adams and Mrs M S Lyne be appointed as the Association's delegates to the Special Council Meeting of the ASA South East Region in January 2006.

12 RATIFICATION OF COUNTY RECORDS

The submitted claims* for County records, as set out below, were ratified

Sex/Age	Event	Swimmer	Club	Venue	Date	Time
Girls	50m backstroke SC	A Jemielity	Wycombe District	Haselmere	20.11.05	30.87
	100m backstroke SC	A Jemielity	Wycombe District	Haslemere	20.11.05	1.04.08
	200m backstroke SC	A Jemielity	Wycombe District	Hashemite	19.11.05	2.14.83
	100m backstroke LC	A Jemielity	Wycombe District	Aldershot	27.11.05	1.06.56
	200m backstroke LC	A Jemielity	Wycombe District	Aldershot	26.11.05	2.20.52
	200m I.M. LC	K Ambridge	Wycombe District	Aldershot	26.11.05	2.23.70
Boys	50m freestyle SC	R Matthew-Stroud	Wycombe District	Heeler	20.11.05	23.93
	100m freestyle SC	R Matthew-Stroud	Wycombe District	Sheffield	16.10.05	52.43
Men	50m freestyle LC	S Burnett	Wycombe District	Sheffield	.08.05	22.12*
	200m freestyle LC	S Burnett	Wycombe District	Sheffield	.08.05	1:46.59*

* GB records. County records had not been claimed, but the Committee felt it appropriate to ratify them.

It was agreed that the County Records should be available on the Association's website.

13 DATES OF MEETINGS, 2006

RESOLVED: 1 That meetings of the Executive Committee be held as follows in 2006 at venues to be arranged by the Hon Secretary:

Tuesday 21 February
Wednesday 19 April

Thursday 20 July
Tuesday 17 October.

Wednesday 20 December

2 That the Annual Council Meeting be held on Thursday 21 September.

14 ANY OTHER BUSINESS

1 Mrs J Hulbert reported on a recently published book about open-air lidos.

There being no further business, the meeting closed at 2140 hrs.