

**Berkshire & South Buckinghamshire ASA**  
(County Association of Southern Counties ASA)

MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON 5 OCTOBER 2005 AT THE WINDSOR LEISURE CENTRE, STOVELL ROAD, WINDSOR, COMMENCING AT 2000HRS.

Present: Mrs M S Lyne (President), R F Penfold (Hon Secretary), R G Prior (Hon Treasurer), Mrs E M Adams, K H Adams, N Brand, T C Chambers, Mrs B I Coker, Mrs J A Dawkins, Mrs M M Felmingham, Mrs J Hopkins, Mrs P A Jack, E J Lyne, P M Tiley, H H V Wilkinson.

Also present: Ms A Message (Regional Development Officer, ASA)

Apologies for absence were received from D Admans, Mrs L M Harrison, Miss S M Harrison, P T Hood, Mrs J Hulbert, Mrs R Large, G Morrison, J P Sapey, Mrs L Tilson, F W Timms.

**59 MINUTES**

The Minutes of the meeting held on 13 September 2005 were agreed and signed by the President as a correct record.

**60 MATTERS ARISING ON THE MINUTES**

50/40 The President commented that, as County Volunteer Organiser, she had made no progress with identification of courses on finance and fundraising. Mr R G Prior reported that he would be attending a course on those subjects, being organized for regional representatives.

It was reported that no refund had yet been received in respect of the hire of the Aldershot Garrison pool: the matter was being pursued.

Mrs E Adams, who compiled the County Handbook on behalf of the Hon Secretary, advised that the 2005 Handbook was almost ready for publication.

50/41.5 It was noted that the team for the 2005 Inter-County Swimming competition had been announced shortly after the last meeting. Since then, the team had had to be adjusted, to cover selected, but ineligible, swimmers.

51.10 The Hon Secretary advised that an appointment had been made to the post of the Berkshire Partnership Swimming Development, subject to references etc. Ms A Message, the Regional Development Officer, reported that Ms E Swain had been appointed to the similar post in Buckinghamshire.

51.16 Mr N Brand and Mrs J A Dawkins reported on the response they had sent, on behalf of the Association, to the consultation about the proposed Bucks Youth Games. The Committee thanked Mr Brand and Mrs Dawkins for undertaking the exercise.

51.17 It was understood that the Starts & Turns seminar had been a success.

53.3 It was reported that the dot matrix printer, donated by Mrs R Large, was performing well.

## **61 CORRESPONDENCE**

	Date	To/From	Subject
1	27.09.05	Acting Regional Development Officer, ASA	Details of Berkshire County Sports Partnership courses
2	09.05	Running Imp	Information about new medals
3	05.05	ASA	Wavelength, issue 83

## **62 HON TREASURER'S REPORT**

The Hon Treasure reported that the minutes of the meeting of the Finance Sub-Committee held on 7 April 2005 were not available. However, He recalled that one of the items discussed was identifying an examiner of accounts, if Mr BW Lunn was, as seemed increasingly likely, no longer available. On the proposal of Mr E J Lyne, seconded by Mrs P A Jack, it was agreed to approach a person known to Mrs M M Felmingham, to act as examiner of accounts, if Mr Lunn was no longer available.

## **63 DEVELOPMENT PLAN**

Ms A Message, the Regional Development Officer, ASA, explained the content of the interim development plan of the ASA South East Region, which covered the period 1 October 2005 to 31 March 2006. She also referred to the work already undertaken by the Region's Shadow Management Board to prepare a long term development plan, and to the duty, imposed on sub-regional bodies by the Region's Constitution, to prepare, and execute, development plans, in support of the regional plan. In this connection, she observed that the Association, as a proposed sub-regional body, needed urgently to prepare an interim development, to cover the period until 31 March 2006.

It was agreed that a sub-group, comprising Mrs J Hulbert, Mr E J Lyne and the Hon Secretary, prepare a draft interim development plan, for the period to 31 March 2006, for submission to the Committee at its next meeting.

## **64 REPORTS OF COMMITTEES**

### **1 General Purposes**

There had been no meeting since the last meeting of the Executive Committee.

The Hon Secretary reported that, if the Association was accorded sub-regional body status by ASA South East Region, the Association's rules would need to be amended to reflect that. He envisaged that the General Purposes Committee would come forward with proposals during the course of the coming year.

Reference was made to a number of applications for dispensation, under Championships' Conditions 3.1 and 3.2, which would have to be considered if the Committee's proposal, for the abandonment of the birth or residence conditions, were not accepted by the Annual Council Meeting.

### **2 Swimming**

The Secretary of the Swimming Committee confirmed the booking of pools for [speed swimming] competitions in 2006.

### **3 Synchronised Swimming**

The Minutes of the meeting of the Committee held on 26 September 2005 were received, and the principles set out in Minute 6, about future County competitions, were endorsed.

### **4 Diving**

Although there was no report, the Committee was advised that a diver from Amersham had competed in a SCASA competition.

### **5 Masters**

The Hon Secretary of the Masters Committee reported the eventual receipt of plenty of entries for the open meet on 15 October 2005. She mentioned concerns about the performance of the AOE at the Magnet pool.

## **65 REPORTS OF OFFICE HOLDERS**

### **1 Swimming Officials' Organiser**

In presenting her apologies for absence, the Swimming Officials' Organiser had advised that she would welcome offers for officiating at the Masters' event on 15 October 2005.

### **2 Hon Trophies' Secretary**

In presenting his apologies for absence, the Hon Trophies Secretary had reported that he was in discussion with suppliers about Championship medals for 2006.

### **3 Water Polo Manager**

No report.

### **4 Public Relations Officer (*and County Volunteer Organiser*)**

The Public Relations Officer reported that the polo shirts for team members were in stock.

As County Volunteer Co-Ordinator she was disappointed to report that she had had no contact with the National Volunteer Co-Ordinator for many months.

## **66 SOUTHERN COUNTIES ASA**

Members observed that the former Southern Counties ASA had formally closed down on 30 September 2005.

## **67 ASA SOUTH EAST REGION**

The notes of the meeting of the Shadow Management Board of the ASA South East Region, held on 11 July 2005, were noted.

It was reported that the first Council Meeting of ASA South East Region had been held on 1 October 2005, when the Constitution had been adopted. The Shadow Management Board had been elected, en bloc, as the Regional Management Board, pending elections to be held in January 2006.

**68      RATIFICATION OF COUNTY RECORDS**

No claims had been submitted for County records.

**69      ANY OTHER BUSINESS**

- 1      It was agreed to invite the Regional Director of ASA South East Region to the Annual Council Meeting.
- 2      The Hon Secretary reminded contributors to the annual report to submit their copy imminently, and that nominations for office needed to be with him by 15 October 2005.
- 3      The President reported that 60 tickets had been issued for the Annual Dinner.
- 4      The President thanked the Committee for its support throughout her year in office.

There being no further business, the meeting closed at 2125 hrs.