

Berkshire & South Buckinghamshire ASA
(County Association of Southern Counties ASA)

MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON 13 APRIL 2005 AT THE WINDSOR LEISURE CENTRE, STOVELL ROAD, WINDSOR, COMMENCING AT 2000HRS.

Present: Mrs M S Lyne (President), R F Penfold (Hon Secretary), R G Prior (Hon Treasurer), Mrs R Large (Asst Hon Secretary), Mrs E M Adams, K H Adams, N Brand, Mrs B I Coker, Mrs J A Dawkins, Mrs M M Felmingham, Mrs J Hulbert, Mrs P A Jack, E J Lyne, Mrs R Pearce, P M Tiley, H H V Wilkinson

Apologies for absence were received from Mrs L M Harrison, Miss S M Harrison, Mrs J Hopkins, Ms H Mack (Regional Development Officer, ASA), J P Sapey, Mrs L Tilson, F W Timms.

27 MINUTES

The Minutes of the meeting held on 15 February 2005 were agreed and signed by the President as a correct record.

28 MATTERS ARISING ON THE MINUTES

17/2/58 The President displayed the replacement chain of office. She proposed, and it was agreed, that the "bars" on the former chain, bearing the names of previous presidents, should be mounted on a plaque, or similar memento, for display at ceremonial occasions, like the annual dinner.

17/4.8 The President indicated that, in her role as County Volunteer Co-Ordinator, she had in hand arrangements for courses on finance and fundraising.

17/6 The following Committees were elected, in accordance with Rule 8.2.5.1

Masters

Mrs A M Cork	D McCreddie	Mrs S Williams
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Swimming

E Bover	Mrs M Goddard (or G Shield)	R Pay
G Bushell	D Gurney	G N Thomas
D Carley	P Lloyd	Mrs E Waddy
Ms J Cox		

It was agreed to defer the election of the Diving Committee, sine die.

18.11 It was noted that Chiltern Synchro SC was in the process of dissolution.

20.5It was reported that the bill for the hire of the Wycombe pool for the Masters' long course event had been reduced by £100.

21.1 It was reported that the ASA had decided not to proceed with the proposed timekeeper/turning judge qualification for the time being. However, the officials' theory examinations were to be made available on line, although written examinations would continue to be offered.

29 CORRESPONDENCE

	Date	To/From	Subject
1	09.02.05	Swimming Development Manager, SCASA	SCASA Development Plan, 2004-5
2	16.02.05	Support Officer, Community & Cultural Services, Slough Borough Council	Association's entry in Sports Directory
3	17.02.05	Interim Active Sports Manager, Bucks & Milton Keynes Sports Partnership	Programme and booking form for NASD South West Workshop, 11.03.05, East Grinstead
4	25.02.05	Bucks & Milton Keynes Sports Partnership	Bucks & Milton Keynes Sports Partnership E-News, February 2005
5	02.05	Bucks & Milton Keynes Sports Partnership	P E & Sports Development Conference, 22.03.05, Stoke Mandeville
6	04.03.05	Interim Active Sports Manager, Bucks & Milton Keynes Sports Partnership	Agenda for Bucks Sports Development Forum, 09.03.05, Stoke Mandeville
7	09.03.05	General Secretary, SCASA	Affiliation of new club – Goring Gap SC. Secretary – Mrs A Kendal, Braziers Park, Ipsden, Wallingford, OX10 8AN; 01491 682910
8	14.03.05	Hon Secretary to Hon Secretary, Reading SC	Advising of decision of Officers, not to permit DM to compete in sessions 8, 9 and 10 of the County Championships, following her collapse, on poolside, at session 7
9	21.03.05	Sports Development Officer, Wycombe District Council	Club profile form
10	03.05	ASA	Wavelength, issue 76
11	02.04.05	General Secretary, SCASA	Copy of letter sent to 11 B&SB clubs who faced suspension for failing to pay membership fees to ASA by 31.03.05
12	10.04.05	Mr P Tanner	Resigning as a member of the Committee, but indicating that he will continue as webmaster
13	11.04.05	General Secretary, SCASA	List of clubs suspended for non-payment of ASA membership fees – Chiltern Synchro, Downe House School, Henley Synchro, Windsor & Maidenhead Star-Fish, Wokingham
14	04.05	ASA	Wavelength, issue 77

30 HON TREASURER'S REPORT

The Hon Treasurer reported that the Finance Sub-Committee had met on 7 April 2005: he intended to circulate the Minutes in time for the next meeting. The Sub-Committee had made recommendations about increasing the number of cheque signatories, electronic banking and the provision of polo shirts for County team members, instead of T-shirts. The Sub-Committee had also noted that the Hon Treasurer was experiencing difficulties contacting the Association's inspector of accounts. A member of the Sub-Committee had indicated that she might know of a person prepared to perform the inspection role.

The Sub-Committee had also considered requests for funding, against the Development Plan, all from person involved in Synchronised swimming. The Sub-Committee had proposed the payment of a total of £3,050 gross against claims: SCASA would meet a proportion of that expenditure.

The Hon Treasurer proposed that the Committee agree arrangements for the determination of claims relating to the Development Plan. On the proposal of Mr Lyne, seconded by Mrs Large, it was agreed that the Hon Treasurer, in consultation with the Finance Sub-Committee, be authorised to approve the payment of claims relating to matters covered by the approved Development Plan. It was further agreed that any claimant aggrieved by a decision of the Treasurer could appeal to the Executive Committee.

31 REPORTS OF COMMITTEES

1 General Purposes

There had been no meeting since the last meeting of the Executive Committee.

2 Synchronised Swimming

Although there had been no meeting of the Committee, the Hon Secretary of the Synchronised Swimming Committee proposed that the County [synchro] Championships for 2005 be cancelled due to a perceived lack of entrants, largely because of the impact of the synchronised swimming LTAD. This was agreed.

The Committee Hon Secretary also pointed out potential difficulties in the selection of a team for the SCASA inter-County event, particularly if Henley Synchro SC remained suspended (see Minute 29.13). It was agreed to enter a team in the competition, if there are sufficient team members available, and that financial support, to a maximum of £300, be approved for that team and its preparation.

3 Diving

No report.

4 Masters

The Hon Secretary of the Masters Committee reported that, although, there had been 11 heats fewer than in the past at the Eton short-course event, a profit of £275 had been achieved. She also reported that she had adjusted the programme of events for the Open event in October 2006.

The Hon Secretary of the Masters Committee advised that, apparently because she was not herself a masters' swimmer, she was unable to access the masters' swimming magazine. It was agreed to take this up with the ASA.

5 Swimming

The Championships Hon Secretary advised that the Swimming Committee would probably meet on 25 May 2005, when it would review the 2005 Championships and make arrangements for 2006. Provisional bookings had already been made for the 2006 events at the Magnet pool. The Championships Hon Secretary also advised that the "No Frills" open meet was oversubscribed, although entries from the Association's clubs were limited.

The Committee considered a report by the Hon Secretary on the action taken by the Officers in respect of swimmers who might not have been strictly qualified to compete in the 2005 [speed swimming] Championships by reason of birth or residence and suggesting the deletion of the birth residence qualification for the future. It was agreed:

- 1 To approve and confirm the urgent action of the Officers.
- 2 To recommend to the Council that Championships Conditions 3.1, 3.2 and 3.3 be deleted.

32 REPORTS OF OFFICE HOLDERS

1 Hon Trophies' Secretary

No report.

2 Water Polo Manager

No report.

3 Public Relations Officer (*and County Volunteer Organiser*)

Nothing further to report.

4 Swimming Officials Organiser

Mr R G Prior reported, on behalf of the Swimming Officials Organiser, that there would be no national referees' seminar in 2005. However, seminars for referee candidates, and race results' candidates, would be held in London on 11 and 4 September 2005, respectively. In addition, all officials' theory examinations, including referees and race results, would be held on the same date – 14 November 2005.

33 SOUTHERN COUNTIES ASA

The Committee was advised that there was nothing of moment to report from recent meetings of the SCASA Management Committee.

34 ASA SOUTH EAST REGION

The notes of the meetings of the Shadow Management Board of the ASA South East Region, held on 9 February and 7 March 2005, were noted. A newsletter from the Region was also noted.

35 REGIONALISATION

The Committee considered a report by the Hon Secretary reminding it about the impending regionalisation of the sport, with effect from 1 October 2005, requesting it to host a South East Region road show and inviting it to consider whether the Association should seek recognition as a sub-regional body of the South East Region, either on its own or in amalgamation with Oxfordshire & North Buckinghamshire ASA. The report included feedback from a meeting of the officers of the Association with their counterparts from Oxfordshire & North Buckinghamshire, held on 20 March 2005.

Following full discussion, it was agreed:

- 1 To host a presentation by the ASA South East Region Shadow Management Board at the meeting on 16 June 2005, and that an open invitation be issued to clubs to be represented at the meeting, for the presentation.
- 2 To continue discussions with Oxfordshire & North Buckinghamshire ASA about a possible amalgamation.
- 3 To ask officers and office holders to give views to the next meeting on how their particular aspect of the sport might be affected by an amalgamation.

36 RATIFICATION OF COUNTY RECORDS

The submitted claims for County records, as set out below, were ratified

Sex/Age	Event	Swimmer	Club	Venue	Date	Time
Girls/Ladies	50m breaststroke LC	N Ballingall	Chesham	Manchester	19.03.05	34.06

37 ANY OTHER BUSINESS

It was noted that publication of the 2005 Handbook was imminent.

There being no further business, the meeting closed at 2210 hrs.