

**Berkshire & South Buckinghamshire ASA**  
(County Association of Southern Counties ASA)

MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON 15 FEBRUARY 2005 AT THE WINDSOR LEISURE CENTRE, STOVELL ROAD, WINDSOR, COMMENCING AT 2000HRS.

Present: Mrs M S Lyne (President), R F Penfold (Hon Secretary), R G Prior (Hon Treasurer), Mrs R Large (Asst Hon Secretary), Mrs E M Adams, K H Adams, N Brand, T C Chambers, Mrs B I Coker, Mrs J A Dawkins, Mrs M M Felmingham, Miss S M Harrison, D Hotten, Mrs J Hulbert, Mrs P A Jack, E J Lyne, G Morrison, Mrs R Pearce, R J Robinson, P Tanner, P M Tiley, H H V Wilkinson

Also present: Ms H Mack (Regional Development Officer, ASA).

Apologies for absence were received from Mrs L M Harrison, P T Hood, Mrs J Hopkins, J P Sapey, Mrs L Tilson, F W Timms.

**15 PRESIDENT ELECT**

The President announced to the meeting that Mrs R Large had been proposed as President for 2006 by the meeting of Past Presidents, earlier that evening. The Committee congratulated Mrs Large.

**16 MINUTES**

The Minutes of the meeting held on 9 December 2004 were agreed and signed by the President as a correct record, subject to the date of the meeting in September 2005, in Minute 13, being identified as provisional.

**17 MATTERS ARISING ON THE MINUTES**

- 2/58/48 Mr T C Chambers passed to Mr P Tanner some recollections of swimming in the County, for inclusion in the history of the Association, on the website. Mr H H V Wilkinson advised that he had a similar exercise in hand.
- 2/58/52.3 The President reported that the replacement presidential chain of office had been received, although it had been returned to the suppliers for the provision of pins.
- 3C The President indicated that she would be prepared to act as dinner secretary in the future, although she commented that she would need assistance with the arrangements for the dinner in 2005.
- 4.8 The President advised that, in her role as County Volunteer Co-Ordinator, she had been offered dates for the provision locally of equity courses, but she had had to decline them as untenable. Mrs J Hulbert enquired about courses on finance and fundraising, as issue which the President undertook to pursue.
- 6 It was agreed again to defer the election of the Diving, Masters and Swimming Committees to the next meeting.
- 7.1 It was reported that another County club had responded to the consultation by the South East Region, supporting option 4 (2 sub-regional bodies, with modern boundaries).

The Committee discussed the possible amalgamation of the Association with the Oxfordshire & North Buckinghamshire Association. Some Members felt that, if this was to proceed, it should be delayed to October 2006. It was agreed that there should be a full discussion of the issue at the next meeting, and that, in the meantime, the officers should meet their counterparts from Oxfordshire & North Buckinghamshire, for an exploratory conversation.

- 13 The Hon Secretary advised that accommodation had been booked for all meetings at the Windsor Leisure Centre.

**18 CORRESPONDENCE**

	Date	To/From	Subject
1	11.12.04	Former Secretary, Newbury District SC	Contact for Club now via Janet Hopkins, 7 Downs Way, Eastbury, Hungerford, RG17 7JW; 01488 73325; <a href="mailto:janchopkins@vodafone.net">janchopkins@vodafone.net</a>
2	12.04	Sport England South East	Executive summary of "Move It!: a framework for action on physical activity in the South East"
3	12.04	ASA	Education Standard, December 2004
4	11.01.05	General Secretary, SCASA	New secretary, Wycombe District SC – Miss S Mudge, 65 Springfield Park, Holyport, Maidenhead, SL6 2YU; 01628 782921
5	14.01.05	Judicial Administrator, ASA	Tribunal decisions on mutual complaints from Amersham SC and Mrs J Jones
6	18.01.05	Bucks & Milton Keynes Active Sports Partnership	Details of Bucks Sports Development Forum, 19.01.05, Stoke Mandeville
7	19.01.05	T C Little	Cancellation of SCASA Diving Committee meeting to be held on 31.01.05
8	21.01.05	Bucks & Milton Keynes Active Sports Partnership	January E-News
9	22.01.05	ASA	Membership fee return 2005

It was agreed that the Association would meet the membership fees of the 5 category 3 members not known to be members of clubs, viz Mr E D Bowditch, Miss S M Harrison, Miss B Prescott, Mr J P Sapey and Mrs K Turrell.

10	24.01.05	General Secretary, SCASA	New secretary, Tilehurst SC – Mrs F C Woodhams, 5 Conisboro Way, Caversham, Reading, RG4 7HY; 0118 948 2133
11	28.01.05	Chairperson, Chiltern SSC	Requests copy of her Club's constitution

It was reported that, because of a misinterpretation of the insurance position, Chiltern SSC had cancelled its water time. It was understood that the Club was possibly to be wound up.

12	29.01.05	General Secretary, SCASA	Advised that Chalfont Otters SC, Chiltern
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SSC, Henley SSC, Reading University SC, Thames Valley Masters SC and Wokingham ASC had not re-affiliated by that date.

The Hon Secretary had advised the General Secretary, SCASA, that Thames Valley Masters folded in 2004, and that Reading University SC had not re-affiliated in 2004. The Hon Secretary wrote to the remaining listed clubs on 31.01.05, advising them of implications of failing to re-affiliate, viz automatic suspension.

Members commented on the problems involved with clubs, who were understood to be suspended, then seeking to compete. It was agreed to pursue with Southern Counties ASA some better form of communication about clubs suspended, and clubs whose suspension had been lifted, perhaps by way of the SCASA website.

13	01.05	Bucks & Milton Keynes Active Sports Partnership	Club and coach development programme
14	01.05	Sports Development Unit, Wycombe District Council	Updating club database
15	01.05	Sport England South East	Newsletter, January 2005
16	01.05	Wycombe District Council	Sports Development in Wycombe District Newsletter, v 8, no 1
17	01.05	Macmillan Cancer Relief	Sports club challenge fundraising
18	01.05	ASA	Wavelength, issue 74
19	03.02.05	General Secretary, SCASA	Confirmation that Chiltern SSC, Henley SSC, Wokingham ASC had been suspended for failing to re-affiliate.

It was reported that Henley SSC had since re-affiliated.

20	03.02.05	Independent Child Protection Officer, ASA	Definition of role of County Welfare Officers Swimming specific club welfare officer training courses "Wave Power" – ASA child protection procedures
21	08.02.03	General Secretary, SCASA	Listing other bodies which have failed to re-affiliate – Abbey School, Caldicott School, Heathfield School, John O Gaunt School, Thames Valley Junior League, Queen Anne's School
22	10.02.05	General Secretary, SCASA	New Secretary, Chalfont Otters SC – Ms Carol Brown, 12 Layters Way, Gerrards Cross, SL9 7QY; 01753 882779; <a href="mailto:casserb@hotmail.com">casserb@hotmail.com</a>
23	02.05	Business Development Manager, ASA	Get safe for summer campaign, 2005
24	02.05	ASA	Wavelength, issue 75
25	02.05	Volunteer Co-Ordinator, ASA	ASA volunteer recognition scheme

It was suggested that clubs be alerted to the scheme.

26	02.05	Bucks & Milton Keynes Active Sports Partnership	Coach, volunteer and young leader of the year awards
27	02.05	Web Information Officer, Royal Borough of Windsor & Maidenhead	Association's entry on Borough's database of clubs and associations

## **19 HON TREASURER'S REPORT**

The Hon Treasurer advised that the Association's cash reserves were healthy, following receipt of entries for the County Championships. He indicated that the accounts for the year 2003/4 were about to be submitted to the examiner.

## **20 REPORTS OF COMMITTEES**

### **1 General Purposes**

There had been no meeting since the last meeting of the Executive Committee.

### **2 Swimming**

The Championships Hon Secretary reported that entries for the County Championships had closed. The sessions looked reasonably balanced. The Championships Hon Secretary advised that she had received late entries, for events on 19 March 2005, from 2 Welsh swimmers who had earlier expected to be involved in national squad training during the weekend in question: the training session had, however, been cancelled. She asked whether, given the particular circumstances, these late entries could be accepted. The consensus was not to accept them.

### **3 Synchronised Swimming**

The Minutes of the meeting of the Committee held on 31 January 2005 were received.

Arising from Minute 8, reference was made to payments expected of swimmers to participate in national squads - £500 for the junior squad and £300 for the age group squad. A request was tabled for financial assistance in the sum of £100 each from the Association towards these costs. It was agreed to defer consideration of the request to the next meeting, pending advice from the Finance Sub-Committee.

### **4 Diving**

No report.

### **5 Masters**

The Hon Secretary of the Masters Committee reported on the long course event at High Wycombe on 22 January 2005, and on the arrangements for the short course event at Eton, and the open meet at Maidenhead on 15 October 2005. The bill for the Wycombe pool was being challenged. It seemed likely that the date when the Eton pool was available would lead to clashes with other masters' events.

The Committee Hon Secretary was pleased to report that D McCreadie (Maidenhead) had recently set 6 World Records.

## **21 REPORTS OF OFFICE HOLDERS**

### **1 Swimming Officials Organiser**

The Swimming Officials Organiser reported that, with the imminent onset of the County Championships, there was no working scoreboard at the Magnet pool.

She also advised that the ASA was reviewing the proposed combined timekeeper/turning judge qualification.

Finally, the Swimming Officials Organiser commented that the volume of work attached to her post was such that she was seeking a volunteer to undertake the officials' examination co-ordination role.

### **2 Hon Trophies' Secretary**

In presenting his apologies for absence, the Hon Trophies' Secretary had advised that all [swimming] trophies had been returned on time.

### **3 Water Polo Manager**

No report.

### **4 Public Relations Officer (and County Volunteer Organiser)**

Nothing further to report, except that officials' polo shirts, and competitors' t-shirts, were available.

## **22 REPORT OF REGIONAL DEVELOPMENT OFFICER**

Ms H Mack, the Regional Development Officer of the ASA, reported on a number of issues, viz:

- the ASA's vision for swimming – what the governing body saw being achieved in the sport over the next 10 years;
- "Swimming's Strategic Plan" – the plan by ASFGB for the years 2005-9;
- "Swimming – Building for Change" – the ASA's strategic plan, and the vehicle for delivery of its vision;
- the regional plan being developed by ASA South East Region Shadow Management Board;
- changes in Active Sports: the Bucks & Milton Keynes Partnership would continue to the end of its 5 year programme, but the Berkshire Partnership, being on interim funding, should cease to operate on 31 March 2005, although the Partnership was expecting to disburse accumulated funds after that date;
- the establishment of county sports partnerships, although the less than expected funding for these had thrown elements of them into doubt;
- the intended extension of Swim 21 principles, and therefore other funding avenues, to diving, synchronised swimming and water polo in the future;
- the pro-active work by some of the Association's clubs in pursuit of Swim 21 accreditation.

**23 SOUTHERN COUNTIES ASA**

The Committee was advised that there was nothing of moment to report from recent meetings of the SCASA Management Committee.

**24 ASA SOUTH EAST REGION**

The notes of the meetings of the Shadow Management Board of the ASA South East Region, held on 6 December 2004 and 12 January 2005, were noted.

Consideration of an enquiry by the Shadow Management Board, about the possibility of making a presentation at a future meeting, was deferred.

**25 RATIFICATION OF COUNTY RECORDS**

No claims had been submitted for County records.

**26 ANY OTHER BUSINESS**

Ms H Mack reported that the SCASA Disabilities Committee was seeking to raise awareness of disabilities amongst swimming officials. The Swimming Officials Organiser indicated that she would pursue the matter, out of meeting.

There being no further business, the meeting closed at 2205 hrs.