

Berkshire & South Buckinghamshire ASA
(County Association of Southern Counties ASA)

MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON 6 OCTOBER 2004 AT THE WINDSOR LEISURE CENTRE, STOVELL ROAD, WINDSOR, COMMENCING AT 2015HRS.

Present: Mrs P A Jack (President), R F Penfold (Hon Secretary), R G Prior (Hon Treasurer), Mrs R Large (Assistant Hon Secretary), Mrs E M Adams, K H Adams, T C Chambers, Mrs B I Coker, Mrs D Dart, Mrs L M Harrison, Miss S M Harrison, Mrs J Hopkins, Mrs J Hulbert, E J Lyne, Mrs M S Lyne, G Morrison, R J Robinson, P Tanner, P M Tiley.

Apologies for absence were received from D Admans, Mrs J A Dawkins, Mrs M M Felmingham, D R Hibbert, D Hotten, Ms H Mack (Regional Development Officer, ASA), S Pearce, J P Sapey, Mrs L Tilson.

57 MINUTES

The Minutes of the meeting held on 14 September 2004 were agreed and signed by the President as a correct record, subject to the substitution of the date "16 October" for "9 October" in Minutes 51.4 and 52.4 and the insertion of the following against the second record listed in Minute 55 – "Sheffield", "03.08.04" and "34.59".

58 MATTERS ARISING ON THE MINUTES

- 48/37 Mr P Tanner circulated a report advising that he had established the Association's website – www.bsbasea.org – and the steps he was taking to improve its content. He was developing links to the known e-mail addresses of officers and officer holders. Mr Tanner wished particularly to include a brief history of the Association of it was hoped that longstanding members, like Mr T C Chambers, Mrs L M Harrison, Mr F W Timms and Mr H H V Wilkinson, might be able to assist him with this exercise.
- 48/45.3 The Hon Secretary advised that it had not proved possible to make an appointment to the Berkshire PSDO post, following interviews held on 23 September 2004. Ms Helen Mack, the Regional Development Officer, continued, therefore, to oversee the plan and current commitments of the Active Sports Partnership in the absence of a PSDO.
- 49.7 The Championships Secretary reported that she might be unable to attend the swimming conference at Coventry on 14 November 2004, in view of her imminent admission to hospital for surgery. It was agreed that Mr K H Adams be appointed to attend as substitute for the Championships Secretary, if necessary.
- 49.14 The President undertook to arrange for the synchronised swimming development plan to be submitted to the Swimming Development Manager, SCASA.
- 49.17 The Hon Secretary reported receipt of a letter from the Commercial Director, ASA, enclosing a fact sheet about Cheestrings, including full nutritional information about the product. The Commercial Director sought to give reassurance that the product was a natural cheese, subjected to a process similar to manner in which mozzarella is made, and had nutritional values similar to cheddar or edam cheese.
- 52.3 The Committee considered a report of the Public Relations Officer about the proposed replacement of the presidential chain of office. The report set out details of a quotation received from Toye, Kenning & Spencer for 2 types of chain -in silver gilt or metal gilt – which cost £620 or £260 respectively. The quotation also provided for

engraving the names of past presidents on the chain, although this would increase the cost by £220.

The Committee decided to defer consideration of the matter, pending another quotation being obtained.

59 CORRESPONDENCE

	Date	To/From	Subject
1	20.09.04	General Secretary, SCASA	Advises of date of the final SCASA Council meeting – 24.09.05, and the valedictory dinner – 23.09.05, to be held at the Slough/Windsor Marriott Hotel
2	03.10.04	President, Southern Counties ASA	Seeking information, on behalf of the Shadow Management Board for ASA South East Region, on diving clubs and diving facilities
3	10.04	ASA	Wavelength, issue 72
4	10.04	Sport England, South East	Newsletter, October 2004

60 HON TREASURER'S REPORT

The Hon Treasurer advised that a meeting of the Finance Sub-Committee had been arranged for 3 November 2004.

61 REPORTS OF COMMITTEES

1 General Purposes

There had been no meeting of the Committee, since the last meeting of the Executive Committee.

2 Diving

No report.

3 Masters

Mrs E M Adams reported, on behalf of the Hon Secretary of the Masters Committee, that arrangements for the Masters Open Meet, to be held on 16 October 2004, were well in hand, except that no-one had yet been recruited to sort entry cards or dispense medals, on the day.

4 Swimming Training

No report.

5 Synchronised Swimming

The Minutes of the meetings of the Committee held on 5 July 2004, and the notes of a special meeting held on 21 June 2004 (about the future development of synchro), were received.

Arising therefrom:

- Minute 5(a), the Committee discussed number of possible methods of identifying a county champion without the Association promoting a “stand- alone” championships. It was agreed to defer consideration of the matter, pending further discussion by the Synchronised Swimming Committee.
- Minute 7, about the revision of the development plan, was noted.

It was noted that Ms J Grey had been appointed to the LEN Technical Committee.

6 Championships

Nothing to report.

62 REPORTS OF OFFICE HOLDERS

1 Water Polo Manager

No report.

2 Public Relations Officer

Nothing to report.

3 Swimming Officials Organiser

The Swimming Officials Organiser reported that there were 32 candidates for the timekeeper examination, 25 for the judge examination and 5 for the starter examination from clubs in the County.

4 Hon Trophies' Secretary

No report.

63 SOUTHERN COUNTIES ASA

It was reported that there had been no meeting of the SCASA Management Committee since the last meeting of the Committee.

64 RATIFICATION OF COUNTY RECORDS

No claims had been submitted for County records.

65 ANY OTHER BUSINESS

- 1 The Committee considered a report, circulated by Mrs D Dart, of the meeting of the SCASA Disabilities Committee on 27 September 2004. The Disabilities Committee wished to make a nomination for an A J Perring Trophy. It was agreed to authorise Mrs Dart to nominate either Ms J Chippington (Slough & Eton Dolphins SC) or G Edmunds (Reading SC), both of whom had won medals at the Paralympics in September 2004.
- 2 It was reported the Mrs S Barclay (Reading SC), an active swimming official, had died.

There being no further business, the meeting closed at 2155 hrs.