



Berkshire & South Buckinghamshire Amateur Swimming Association

A sub-region of Swim England South East Region
President : Mr Andy MacKay(Chesham SC)

1 July 2021

Dear Sir/Madam

ANNUAL COUNCIL MEETING -15 JULY 2021

I hereby give you notice that the Annual Council Meeting of the Association will be held virtually on 15 July 2021 at 8.00pm. An agenda, annual report and accounts and a list of nominations for Vice-President, the officers and members of the Management Board, are attached.

Will Hon Secretaries of assigned clubs please pass a copy of the agenda to the Club's delegates to the Council and notify me of their names and e-mail addresses, so that I may send those delegates an invitation to the meeting.

Yours faithfully

R F PENFOLD

Hon Secretary

To: The President and Officers of the Association
Members of the Management Board
The Vice-President and Past Presidents of the Association
Hon Secretaries of assigned clubs

AGENDA

		Page No
1	Apologies for absence	-
2	To confirm the Minutes of the 103rd Annual Council Meeting	3
3	To receive the Annual Report for 2020/21	<i>To follow*</i>
4	To receive the report of the Hon Treasurer and the Accounts for the period 1 April 2020 to 31 March 2021	<i>In Annual Report</i>
5	To consider proposals for changes to the Rules, Championships' Conditions and Conditions for Establishing County Records	-
6	Award of President's Plate	-
7	Installation of Mr Peter Button as President	-
8	Election of Vice-President, Officers and Management Board	6
9	To appoint an examiner of accounts for the financial year 2021/22	-
10	Any other competent business, of which prior notice has been given to the Hon Secretary	

** The Annual Report will be available on the Association's website*

AGENDA ITEM 2: MINUTES

BERKSHIRE AND SOUTH BUCKINGHAMSHIRE AMATEUR SWIMMING ASSOCIATION

Minutes of the 103rd Annual Council Meeting held virtually (via Zoom) on Thursday 16 July 2020, commencing at 2000hrs and concluded at 2035 hrs.

Present: Mrs B Skelton (President), R F Penfold (Hon Secretary), J N Mills (Hon Treasurer), Mrs E M Adams, K H Adams, C Bagot, J R Blinkhorn, P H Button, Ms D Cryer, G Du Tertre, R El Hawary, S Fillingham, Ms S M Harrison, Mrs J Hopkins, Ms C Jubb, Mrs R Large, J Keeler, E J Lyne, Mrs M Lyne, A Mackay, T K Norris, R A Odell, R G Prior, P Roycroft, S Sansome, Ms E West .

Apologies for absence were received from C Glover, K J Rolph, Mrs L Rootes.

1 MINUTES

The Minutes of the 102nd Annual Council Meeting, having previously been circulated, were confirmed and signed by the President as a correct record.

2 MATTERS ARISING ON THE MINUTES

It was noted, in connection with Minute 7, that the Management Board had appointed Mrs B Skelton (Reading Royals SSC) as President of the Association and, in connection with Minute 8, Mr A Mackay (Chesham SC) as Vice President, at its meeting on 4 September 2019.

3 ANNUAL REPORT OF THE ASSOCIATION, 2019/20

It was reported that, unfortunately, the Annual Report for 2019/20, although under compilation, was not available. Mr E J Lyne requested that his objection to the failure to circulate an Annual Report, prior to the Annual Meeting, for a second successive year, be recorded.

RESOLVED: That the Annual Report for 2019/20 be referred to the Management Board for formal adoption at its next meeting.

4 ANNUAL ACCOUNTS, 2019/20

Council considered the examined accounts of the Association for the period 1 April 2019 to 31 March 2020.

RESOLVED: That the accounts for the period 1 April 2019 to 31 March 2020 be adopted.

5 PROPOSALS TO CHANGE RULES, CHAMPIONSHIPS' CONDITIONS AND CONDITIONS FOR ESTABLISHING COUNTY RECORDS

No notice had been received of proposals for changes to the Association's Rules, Championships' Conditions or Conditions for Establishing County Records.

6 PRESIDENT'S PLATE

The President announced that she had decided to award the "Jubilee" Plate, for service to the County Association, to Mr S Fillingham and Mr R Moore.

7 INSTALLATION OF PRESIDENT, 2020/20

Mr A MacKay (Chesham SC) was installed as President, to applause. Arrangements had been made for him to be presented with the trappings of office.

8 IMMEDIATE PAST PRESIDENT

The President thanked Mrs B Skelton for her service to the Association as President: arrangements had been made for Mrs Skelton to receive a past president's badge.

9 ELECTION OF VICE-PRESIDENT

RESOLVED: That Mr P H Button (Chalfont Otters SC) be elected as Vice-President for the period to the Annual Council Meeting in 2020.

10 ELECTION OF OFFICERS

RESOLVED: That the following persons be elected to the offices shown, unopposed:

Hon Secretary	Mr R F Penfold
Hon Treasurer	Mr J N Mills

11 ELECTION OF MEMBERS TO SERVE ON THE MANAGEMENT BOARD

Following an election, it was

RESOLVED: That the following persons be elected to serve on the Management Board:

J R Blinkhorn	Reading Royals SSC
Ms D Cryer	Reading SC
G Du Tertre	Wycombe District SC
S Fillingham	Bracknell & Wokingham SC
Mrs J Hopkins	Newbury & District SC
Ms C Jubb	Wycombe District SC

J Keeler	Amersham SC
T K Norris	Chalfont Otters SC
R A Odell	Amersham SC
R G Prior	Eton College SC
Mrs B Skelton	Reading Royals SSC
Ms E West	Albatross DC

12 APPOINTMENT OF EXAMINER OF ACCOUNTS

RESOLVED: That Ms B Garden DipPFS be appointed examiner of accounts for 2020/21.

13 ANY OTHER BUSINESS

Tribute was paid to Mr E J Lyne, for all that he had done for the Association over many years.

AGENDA ITEM 8: ELECTION OF VICE-PRESIDENT, OFFICERS AND MANAGEMENT BOARD

A A nomination has been received for the office of Vice-President from Ms D Cryer (Reading SC).

No election is required

B Nominations for the officers of the Association have been received, as follows:

Hon Secretary	R F Penfold
Hon Treasurer	J N Mills

No elections are required.

C Nominations for up to 12 Members of the Council to serve on the Management Board have been received as follows:

J R Blinkhorn	Reading Royals SSC
S Fillingham	Bracknell & Wokingham SC
Ms J Hopkins	Newbury & District SC
A MacKay	Chesham SC
R A Odell	Amersham SC
R G Prior	Slough Dolphin SC
P Roycroft	Amersham SC
Ms E West	Albatross DC

No election is required.