

## **AGENDA ITEM 2: MINUTES**

### **BERKSHIRE AND SOUTH BUCKINGHAMSHIRE AMATEUR SWIMMING ASSOCIATION**

Minutes of the 95th Annual Council Meeting held on Thursday 12 July 2012 in the Thames Room at the Windsor Leisure Centre, Stovell Road, Windsor, commencing at 2000hrs and concluded at 2140hrs.

Present: N J R Brand, (President), R F Penfold (Hon Secretary), Mrs M M Felmingham (Hon Treasurer), Mrs E M Adams, K H Adams, S Fillingham, Mrs S D Green, Ms S M Harrison, Mrs J Hopkins, Mrs J Hulbert, Mrs R Large, D Mason, R Odell, R Pay, R G Prior, L Sturgess, F W Timms.

Apologies for absence were received from Mrs J Brown, Mrs P A Jack, E J Lyne, Mrs M S Lyne, R J Moore, G D Shields, P Stewart, Mrs S Topchik, Ms H Whittle, H H V Wilkinson.

#### **1 COMPLIANCE WITH RULES**

The Hon Secretary pointed out that the agenda for the meeting had not been sent in accordance with Rules 8.3 and 8.4.

RESOLVED: That, notwithstanding non-compliance with Rules 8.3 and 8.4, the meeting proceed.

#### **2 MINUTES**

The Minutes of the 94<sup>th</sup> Annual Council Meeting, having previously been circulated, were confirmed and signed by the President as a correct record.

#### **3 ANNUAL REPORT OF THE ASSOCIATION, 2011/12**

The Annual Report for 2011/12 was circulated at the meeting. Members pointed out some typographical errors in the report.

On the proposition of Mr R F Penfold, seconded by Mr R G Prior, it was

RESOLVED: That the Annual Report be received, subject to the correction of the typographical errors identified.

#### **4 ANNUAL ACCOUNTS, 2011/12**

Council considered the report of the Hon Treasurer, which incorporated the accounts the Association for the period 1 April 2011 to 31 March 2012. The Hon Treasurer

reported that she had received the certificate of the examiner on the circulated accounts. On the proposition of Mr Penfold, seconded by Mr S Fillingham, it was

RESOLVED: That the accounts for the period 1 April 2011 to 31 March 2012 be adopted.

## 5 PROPOSALS TO CHANGE RULES, CHAMPIONSHIPS' CONDITIONS AND CONDITIONS FOR ESTABLISHING COUNTY RECORDS

Notice had been given of the following proposals for changes to the Association's Rules, Championships' Conditions and Conditions for Establishing County Records:

- A "That the Rules set out in the Appendix hereto be adopted in substitution of the existing Rules of the Association, to be implemented with effect from the Annual Council Meeting in 2013."

Proposed by Mr Penfold (on behalf of the Executive Committee).

Mr Penfold moved an amendment to remove the words "and recorded in the County Handbook" in Rule 2.

The amendment was declared carried.

Mr Fillingham suggested an amendment to remove the reference to geographic latitude in Rule 2, but agreed not to proceed with it, pending an approach to ASA South East Region to remove the reference from its constitution.

Council agreed to some minor revisions of Rule 4 in respect of initial capital letters.

Mr Penfold moved an amendment on behalf of the Constitution Review Group for another sentence in Rule 6.2 (or numbered rule) "The Management Board shall review nominations for the award of honorary life membership and make recommendations thereon to the Council".

The amendment was declared carried.

Mr Fillingham moved an amendment to remove the word "employees" in Rule 7.3.

The amendment was declared carried.

Mr Penfold moved an amendment on behalf of the Constitution Review Group for the addition in Rule 8.7 of "with the exception of the President, who shall take office as set out in Rule 10.5".

The amendment was declared carried.

A proposal to amend Rule 8.8 to clarify who may call a special Council meeting was withdrawn.

An amendment to Rule 9.1, to include the Vice-President was declared carried.

Mr Fillingham moved an amendment, seconded by Mrs R Large, to amend Rule 9.1 by adding discipline managers to the membership of the Board,

The amendment was voted upon and declared lost.

A proposal to amend Rule 9.1 by adding the Immediate Past President to the membership of the Board was voted upon and declared lost.

Mr Fillingham moved a proposal to amend Rule 9.1 to reduce the membership of the Board to 11 members, but it was not seconded.

Mr Fillingham moved a proposal that Rule 9.2 be amended, so that it not be used to fill vacancies which occurred because of a deficiency of nominations at an annual Council meeting.

The amendment was voted upon and declared lost.

Mr Fillingham moved an amendment, seconded by Mrs S D Green, deleting words “and General Championships’ Conditions” from Rule 13.

The amendment was voted upon and declared carried.

The amended motion was voted upon and declared carried.

B “That the Championships’ Conditions be amended as circulated”

Proposed by Mr Penfold, seconded by Mr Fillingham.

Declared carried.

RESOLVED: That the Rules of the Association and Championships’ Conditions be amended as set out in A and B above.

## 6 PRESIDENT’S PLATE

The President announced that he had decided to award the “Jubilee” Plate, for service to the County Association, to Mrs J Brown, and would present it to her at an appropriate occasion.

## 7 ELECTION OF PRESIDENT, 2012/13

The Council was reminded that Mr N J R Brand would remain President of the Association until the Annual Council Meeting in 2013, when he would be succeeded by the President Elect, Mr R Odell.

## 8 ELECTION OF OFFICERS

RESOLVED: That the following persons be elected to the offices shown, unopposed:

Hon Secretary	R F Penfold
Hon Treasurer	Mrs M M Felmingham

## 9 ELECTION OF OFFICE HOLDERS

RESOLVED: 1 That the following persons be elected as office holders, unopposed:

Assistant Hon Secretary	Mrs R Large
Championships Hon Secretary	R J Moore
Championships Assistant Hon Secretary	S Fillingham
Hon Secretary, Synchronised Swimming Committee	Mrs J R Hulbert
Trophies Hon Secretary	Ms J Brown
Public Relations Officer	J M Rowley
Swimming Officials' Organiser	Mrs S D Green

2 That the Executive Committee be authorised to make appointments to the offices of Hon Secretaries of the Diving and Masters Committees, Hon Synchronised Swimming Competitions Secretary and Water Polo Manager, for which no nominations had been received.

## 10 ELECTION OF 12 MEMBERS TO SERVE ON THE EXECUTIVE COMMITTEE

RESOLVED: 1 That the following persons be elected to serve on the Executive Committee, unopposed:

Mrs E M Adams	Amersham SC
N J R Brand	Chesham SC
N R Farnfield	Amersham SC
D Mason	Newbury District SC
R Odell	Amersham SC
G D Shields	Bracknell & Wokingham SC
L Sturgess	Windsor SC
Mrs S Topchik	Slough & Eton Dolphins SC
Ms H Whittle	Reading SC

2 That the Executive Committee be authorised to appoint up to 3 persons to serve as Members of the Committee.

## 11 APPOINTMENT OF EXAMINER OF ACCOUNTS

On the proposal of Mrs M M Felmingham, seconded by Mr Penfold, it was

RESOLVED: That Mr P Upton be appointed the examiner of accounts for 2012/13.

## 12 ASA SOUTH EAST REGION

RESOLVED: 1 That Mrs E M Adams and K H Adams be appointed as the delegates of the Association to the Annual Council Meeting of ASA South East Region.

2 That the Officers be authorised to appoint the 3<sup>rd</sup> representative to the meeting.

3 That a motion be submitted to the Annual Council Meeting of ASA South East Region seeking deletion of any reference to geographic latitude in the description of the sub-region.

## 13 ANY OTHER BUSINESS

None had been notified.