

## ASA South East Region

### Management Board Meeting - 15 February 2007

#### REPORT

For information and circulation to: Sub-Regional Secretaries and Group Managers

**Please note that the agenda and papers for each Regional Management Board meeting will now be available on the regional website [www.southeastswimming.org](http://www.southeastswimming.org) a week before the meeting. To access them please click on *Future Events – View Full Calendar – date of the RMB meeting e.g. 15 Feb.***

*Items on the Agenda included:*

#### **1. 2007/08 Budget**

The Board considered recommendations from the Finance Sub-Group as to the Region's budget for the financial year 2007/8.

The Board was able to adopt the budget, summarised in the attached Appendix 1.

The budget -

- meets the aspirations of all the regional discipline groups;
- supports the provision/retention of partnership swimming development officers, with a commitment of up to £35k;
- provides for development of Swim 21 networks in speed swimming, by provision of £10k;
- provides for a strengthened development programme, of net expenditure of £52k;
- covers the inescapable commitments of the Region;

without requiring an increase in affiliation fees in 2008.

Despite the projected substantial excess of expenditure over income, the Board considers the budget prudent – the Region's reserves should not go below £60k. However, the Board acknowledges that the budget is not sustainable – it will not be possible to reduce reserves by such amounts in future years.

In addition, the Board is aware that the ASA will, over time, reduce its presently substantial financial support for regions.

Accordingly, the Board recognises that it is important to

- keep affiliation fees under review,
- keep up the search for beneficial external funding, and
- maintain firm budgetary control.

In making its recommendations to the Board, the Finance Sub-Group expressed its thanks to

- the discipline managers for their timely budget submissions, and
- the professional staff for their submissions, guidance and support.

## **2. Swim 21 Celebration**

The Finance and Development Groups considered a way to recognise the time and commitment volunteers put into their clubs to achieve Swim 21 accreditation. The Groups recommended two free places for each Swim 21 accredited club at the Annual Regional Dinner and a token gift for the club. The Board agreed the recommendations.

## **3. Regional Directors Report**

The RD's Report covered the period of 1 October to 31 December 2006. The Report is a summary of significant developments achieved by the Region in the last quarter. The Board accepted the RD's Report. Please see the Report in appendix 2.

## **4. Diving**

Ricky Smith has stepped down as the Diving Group Manager. The Group has nominated Frank Clewlow as the "caretaker" Diving Manger. The Board approved this appointment.

## **5. Harold Fern/ Alfred Turner Award**

The ASA is seeking nominations from the Regions for the Harold Fern / Alfred Turner Awards for 2006. Three Board members will consider the nominations received by 01 April 2007. The Regional Office will circulate the information about the awards to the Sub-Regional Secretaries and will publish it on the regional website.

## **6. Communication**

The Communication Group considered the format of the 2007 Regional Annual Dinner / Dance and a Regional Handbook.

The Region should attempt to make the Annual Dinner more attractive for members to attend. It was recommended that the Annual Dinner should become an awards ceremony with a well-known keynote speaker. The Region should actively seek sponsorship for the awards. A more lively pace to the proceedings should be introduced. The Board agreed the Communication Group's recommendations.

The Region has not produced a Handbook. The Communication Group considered the value of having a handbook and its content. The Board agreed to a production of the regional handbook, which should include, amongst other information, past and present Officers / Presidents / Chairmen at the back of the Handbook, to star or mark affiliated clubs who have reached Swim 21

Status and include ACM minutes, which should be marked as draft. A pilot handbook should cover a period from now until the next ACM. Any subsequent handbook should be issued in November each year.

## **7. PSDO**

The funding of Partnership Swimming Development Officers (PSDOs) by County Sports Partnerships (CSPs) is ceasing with the demise of Active Sport. The Region has allocated £35,000 in 2007/08 as partnership funding towards a Swimming Development Officer in each CSP. The Region and Sub-Regions have been engaged in discussions with each CSP. Discussions are on going. The Board was informed of the decision taken by the RD and the Development Group to commit £10,000 to the continuation of the PSDO position within Hampshire in 2007/08.

*Please let us know if you find these reports useful. Your comments will be greatly appreciated*

*Roger Prior (Regional Chairman) and Eli Karlicka-Cook (Regional Director)  
February 2007*