

## ASA South East Region

### Regional Bursary Scheme for Continuous Professional Development (CPD) Courses 2016/17

#### What is the South East Region Bursary Scheme for CPD Courses?

In order to reduce some of the financial burden on Swim21 accredited clubs, the Region will help towards the cost of CPD courses.

For the following CPD courses, applications for support should be made by the club, giving details of each course and the names of the people that the club proposes to send on the course. The Region will support up to 50% of the cost of the course or £15 per person (whichever is the smaller amount). The following courses will qualify for funding:

- Safeguarding and Protecting Children SCUk/IoS
- Renewal: Safeguarding and Protecting Children in Sport (online refresher)
- Coaching Disabled Performers SCUk
- Equity in your Coaching/Club for All SCUk

#### How are applications made?

Applications for bursaries should be made by email, with both the Swim21 co-ordinator and Club Chairman completing the relevant parts of the application form.

**ONLY FULLY COMPLETED FORMS WILL BE PROCESSED**, those with any information missing will be rejected.

All fully completed application **MUST** be received and/or approved **BEFORE** the course start date.

#### What happens when bursaries are awarded?

All applications will be acknowledged by email, notifying the Swim 21 co-ordinator and the club chairman of the Region's decision.

If successful, the club will be provided with voucher codes for The IOS Online for the number of places requested. The club can then book on the course using the voucher codes provided. If this course is being run by another provider details will be sent on how to claim the bursary.

Please write in BLOCK CAPITALS throughout and return your completed application to:  
[bryony.gibbs@swimming.org](mailto:bryony.gibbs@swimming.org)

