

-----  
A sub-region of ASA South East Region

**President: Mr Peter Tiley (Reading SC)**



**From:** R F Penfold  
Hon Secretary  
30 Venetia Close  
Emmer Green  
Reading  
RG4 8UG

0118 947 3130

28 January 2009

Dear Sir/Madam

### **COUNTY TRAINING DAY**

I enclose a questionnaire about the County Training day, which is taking place in October 2009.

The aim of the County Training Day is to provide the clubs within Berkshire, Buckinghamshire and Oxfordshire the opportunity to attend a number of volunteer development courses to assist with the achievement of Swim 21 accreditation/validation and continuing personal development. By providing these courses over a day, it is hoped that it will make it easier for volunteers to attend and for clubs to achieve and sustain their Swim21 status. The County Training Day is being held at Stoke Mandeville Stadium on the 11 October 2009.

The purpose of this questionnaire is to give clubs an opportunity to highlight the areas which they feel need development within the club, with the hope of being able to provide a course to fit this need.

Please could you, or a member of the Club's committee fill in this questionnaire and return it to Charlotte Smith (Bucks & Milton Keynes Swimming and Aquatics Development Officer) either electronically (she can provide an electronic form) or via post, as soon as possible, and preferably before the end of February 2009.

Continued over

The County Training Day is being run for the benefit of the clubs: it is, therefore, vital that Charlotte receives your input to make the day a success. Her contact details are:

Email: [csmith@buckssport.org](mailto:csmith@buckssport.org)  
Tel 01296 585090  
Mobile: 07841 311633  
Address: Leisure Services  
Aylesbury Vale District Council  
66 High Street  
Aylesbury  
HP20 1SD

Yours faithfully

Hon Secretary

To: Hon Secretaries of Clubs